



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
Tuesday, May 1, 2018 @ 6:00 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

George A. Nava, Mayor
Donald L. Wharton, Mayor Pro-Tempore
Norma Kastner-Jauregui, Council Member
Luke Hamby, Council Member
Sam Couchman, Council Member

Alma Benavides, City Clerk
Ruby D. Walla, City Treasurer
William S. Smerdon, City Attorney
Rosanna Bayon Moore, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes) this is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. **Please direct your questions and comments to the City Council.**

3. SPECIAL PRESENTATIONS

- a. Proclamation Declaring May 2018 as Veterans Appreciation Month Presented to Frank Pacheco, Local Veterans Employee Representative for State of California Employment Development Department. Pg 5

4. CONSENT AGENDA Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve Accounts Payable: April 23, 2018 **Pgs 6-17**
April 27, 2018 **Pgs 18-32**
- b. Approve City Council Minutes: March 6, 2018 **Pgs 33-37**
- c. Adopt Resolution No. 2018- : Resolution of the City Council of the City of Brawley, California, Approving the Application for Bicycle and/or Pedestrian Funds Under the Transportation Development Act and Approving the Adoption of its Bicycle and/or Pedestrian Plan for Fiscal Year 2017/18 in the Amount of \$25,393. **Pgs 38-39**
- d. Adopt Resolution No. 2018- : Resolution of the City Council of the City of Brawley, California, Approving the Article 8e Application for Bus benches/Shelters Purposes Under the Transportation Development Act (SB 325), PUC 99400 for Fiscal Year 2017/18 in the Amount of \$11,208. **Pgs 40-41**
- e. Adopt Resolution No. 2018- Resolution of the City Council of the City of Brawley, California, Approving the Article 8e Application for Brawley Bus Transfer Terminal Purposes Under the Transportation Development Act (SB 325), PUC 99400 For Fiscal Year 2017/18 in the Amount of \$50,000. **Pgs 42-43**
- f. Adopt Resolution No. 2018- Resolution of the City Council of the City of Brawley, California, Approving the Article 8e Application for the Brawley Bus Stop Improvements Project Purposes Under the Transportation Development Act (SB 325), PUC 99400 For Fiscal Year 2017/18 in the Amount of \$117,674. **Pgs 44-45**

- g. Approve 2nd Reading of Ordinance No. 2018-02: Ordinance of the City Council of the City of Brawley, Amending City of Brawley Ordinance No. 438 Pertaining to Persons Authorized to Ride on Fire Apparatus. **Pgs 46-47**

5. REGULAR BUSINESS

- a. Discussion and Potential Action to Approve Resolution No. 2018- : Resolution of the City Council of the City of Brawley, California Adopting the Brawley Public Library Strategic Plan and Work Plan for Fiscal Years 2017-18 and 2018-19. **Pgs 48-71**
- b. Discussion and Potential Action to Authorize the Purchase and Replacement of Thirty-Two (32) Aged and Non-Compliant Breathing Apparatus from ALLSTAR Fire Equipment, Inc. in the Amount of \$182,084, Utilizing a Piggyback Provision of State of California Contract No. 1-17-42-04. **Pgs 72-89**
- c. Discussion and Potential Action to Adopt Resolution No. 2018- : Resolution of the City Council of the City of Brawley, California, to Incorporating a List of Projects funded by SB1: The Road Repair and Accountability Act in FY 2018-19. **Pgs 90-93**
- d. Discussion and Potential Action to Approve Brawley Chamber of Commerce Request for Sale and Consumption of Alcohol on City Premises Described as North Plaza Park and No. Plaza Street on May 18, 2018 from 6:30PM to 9PM as Part of D S Arts Gallery Night. **Pgs 94-97**

6. DEPARTMENTAL REPORTS

- a. May 2018 Personnel Summary, Prepared by Shirley Bonillas, Personnel & Risk Management Administrator. **Pg 98**

7. INFORMATIONAL REPORTS

- a. Record of Building Permits for March 2018 in the City of Brawley, Prepared by Oscar Escalante, Interim Building Official. **Pgs 99-100**

8. CITY TREASURER REPORT

9. CITY COUNCIL MEMBER REPORTS

10. CITY MANAGER REPORT

- a. Old Highway 111 / N. 8th Street Update

- b. General Fund Workshop Follow Up – Lions Center Pool Cost Sharing Model and CALPERS Pension Outlook. **Pgs 101-102**

11. CITY ATTORNEY REPORT

12. CITY CLERK REPORT

13. CLOSED SESSION

POTENTIAL LITIGATION (C.G.C. Section §54956.9)

- a. Conference with Legal Counsel - One (1) Case

PERSONNEL MATTERS (C.G.C. §54957)

- a. Public Employee Appointment to the Position of Police Chief

ADJOURNMENT Special Meeting, **Tuesday, May 29, 2018 @ 4:00 PM**, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3080.

Alma Benavides, City Clerk



Proclamation

In Honor of Veterans Appreciation Month May 2018

WHEREAS, the people of Imperial Valley appreciate and admire the thousands of men and women who have served in the armed forces to protect and preserve their country and the freedoms enjoyed by all Americans; and

WHEREAS, in war, international conflicts and peacekeeping missions, men and women have been wounded, taken as Prisoners and died in the line of duty; and

WHEREAS, veterans possess a wide variety of valuable qualities, including experience, maturity, leadership and loyalty, that make them ideal candidates for employment; and

WHEREAS, the Brawley City Council is committed to ensuring that veterans receive the services and programs to which they are entitled, and to promoting employer interest in hiring veterans; and

WHEREAS, during Veterans Appreciation Month, state and local agencies increase employer awareness about the benefits of hiring veterans.

NOW, THEREFORE, be it resolved that I, George A. Nava, Mayor of the City of Brawley, California, proclaim the month of May 2018, as "Veterans Appreciation Month."

*In Witness Whereof I have hereunto set my
Hand and caused the Seal of the City of Brawley
to be affixed on this 1st day of May, 2018.*

George A. Nava, Mayor

Alma Benavides, City Clerk

Check Register Report

City of Brawley

Date 04/23/2018

Time 9 29 AM

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
49886	04/19/2018	Printed	A554	ALLIED WASTE SERVICES #467	Disposal Fees/Post Office	679.33
49887	04/19/2018	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	137.62
49888	04/19/2018	Printed	A134	ARAMARK UNIFORM SERVICES, INC.	Cleaning Services	66.99
49889	04/19/2018	Printed	A232	ARC INDUSTRIES	Park Litter Control - Mar 2018	240.00
49890	04/19/2018	Printed	A592	AUTO ZONE, INC. #2804	Bulb, Oil	13.45
49891	04/19/2018	Printed	B052	BAUDVILLE, INC.	Certificate Paper	142.30
49892	04/19/2018	Printed	B339	BEST BEST & KRIEGER LLP	Attorney Services/Feb 2018	5,464.86
49893	04/19/2018	Printed	B232	BIOMETRICS4ALL, INC.	Livescan Machine Annual Maint.	1,207.68
49894	04/19/2018	Printed	B230	BLACKSTONE AUDIO, INC	Books on CD	197.99
49895	04/19/2018	Printed	B684	LAURA P. BLAKE	Piloxing Instructor P.M. Mar	701.25
49896	04/19/2018	Printed	B411	BSN SPORTS, LLC	Mini Teaching Cart	123.69
49897	04/19/2018	Printed	C162	C & D LOCKSMITH	Adjust Door/Library	80.00
49898	04/19/2018	Printed	C544	CANON FINANCIAL SERVICES, INC	P.W. Plotter Rental-April 2018	310.10
49899	04/19/2018	Printed	C545	CANON SOLUTIONS AMERICA	P.W. Scanner, Printer Maint.	73.32
49900	04/19/2018	Printed	C549	CANON SOLUTIONS AMERICA, INC	Copier Usage 2/1-3/31/18 P.W.	1,531.18
49901	04/19/2018	Printed	C1095	RIANNA MICHELLE CARRILLO	BB Scorekeeper 4/6/18	32.00
49902	04/19/2018	Printed	C661	CAVENDISH SQUARE	Books	210.71
49903	04/19/2018	Printed	C129	CREDIT BUREAU OF IMP. COUNT	Bulletin Fees	25.00
49904	04/19/2018	Printed	D171	D & M WATER COMPANY	Bulk Water - Fire Station #2	76.83
49905	04/19/2018	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	253.00
49906	04/19/2018	Printed	D178	DIRECTV, LLC	Acct# 041023715 3/26-4/25/18	205.23
49907	04/19/2018	Printed	E145	ELMS EQUIPMENT	Weedeater Heads	56.70
49908	04/19/2018	Printed	I447	I. V. TERMITE & PEST CONTRO	Pest Control Svcs F.D. #2	38.00
49909	04/19/2018	Printed	I559	IMAGE SALES, INC.	ID Cards	214.88
49910	04/19/2018	Void	04/19/2018		Void Check	0.00
49911	04/19/2018	Void	04/19/2018		Void Check	0.00
49912	04/19/2018	Printed	I301	IMPERIAL HARDWARE CO., INC.	Keys, Gloves, Hoe Handle	1,194.11
49913	04/19/2018	Printed	I103	IMPERIAL IRRIGATION DISTRIC	Power Bills 2/27/18-3/27/18	83,611.11
49914	04/19/2018	Printed	I443	IMPERIAL PRINTERS	Business Cards/G. Gaste.	508.28
49915	04/19/2018	Printed	I432	IMPERIAL VALLEY COLLEGE	Work Study Students	516.37
49916	04/19/2018	Printed	I975	IMPERIAL VALLEY HUMANE SOCIETY	Animal Control - April 2018	5,000.00
49917	04/19/2018	Printed	I567	IMPERIAL VALLEY PRESS	Ad/Easter Egg Hunt	400.00
49918	04/19/2018	Printed	I1216	INTEGRA CHEMICAL COMPANY	Tablets	243.00
49919	04/19/2018	Printed	L603	LIEBERT CASSIDY WHITMORE	Mandated Reporting Webinar/	100.00
49920	04/19/2018	Printed	M730	MALLORY SAFETY & SUPPLY LLC	Gloves	295.13
49921	04/19/2018	Printed	M004	MCNEECE BROS OIL COMPANY	Fuel/Parks & Rec Dept.	4,257.18
49922	04/19/2018	Printed	M988	MARJO MELLO	Reimb. Wreath/Memorial Wall	36.87
49923	04/19/2018	Printed	M804	MYLO JANITORIAL	Cleaning Services - March 2018	7,476.00
49924	04/19/2018	Printed	N551	ERIKA NORIEGA	Reimb. Mileage 3/7, 4/3	63.77
49925	04/19/2018	Printed	O567	JIM O'MALLEY PLUMBING	Coupling, Union, Pipe	122.51
49926	04/19/2018	Printed	P765	PACKERS MINI STORAGE	Storage Unit B209 Rent/April	105.00
49927	04/19/2018	Printed	P110	PESTMASTER SERVICES	Pest Control/Building Dept	65.00
49928	04/19/2018	Printed	R621	RONALD RUBIO	BB Referee 4/6/18	50.00
49929	04/19/2018	Printed	S155	SAN DIEGO COUNTY	Fire Radio Fees/March 2018	741.00
49930	04/19/2018	Printed	S557	SCHOLASTIC INC.	Books	3,999.69
49931	04/19/2018	Printed	S495	SOUTHERN CALIFORNIA GAS CO	088 557 5439 9 3/5/18-4/3/18	106.70
49932	04/19/2018	Printed	S140	GLORIA SUMAYA	Reimb. Mileage 3/15, 4/11	100.11
49933	04/19/2018	Printed	S450	SUPERIOR READY MIX CONCRETE LP	Meter Box, Lid	272.29
49934	04/19/2018	Printed	T241	TRES AMIGOS TREE SERVICE	Tree Trimming/Cattle Call	700.00
49935	04/19/2018	Printed	U404	UNIFIRST CORPORATION	Uniforms/David Villalobos	231.26
49936	04/19/2018	Printed	U630	UNITED PARCEL SERVICE, INC	Mailings - City Clerk	29.26
49937	04/19/2018	Printed	U901	UNITED STATES POSTAL SERVIC	City Hall Postage Refill	789.39
49938	04/19/2018	Printed	W221	WAL-MART STORES, INC #01-1555	Shelf, Storage Clips	442.56
49939	04/19/2018	Printed	W135	WAXIE SANITARY SUPPLY	Janitorial Supplies	400.37

Check Register Report

Date: 04/23/2018

Time: 9:29 AM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
49940	04/19/2018	Printed	W112	WITMER PUBLIC SAFETY GROUP INC	Safety Hoods	186.43
49941	04/19/2018	Printed	Z264	RAQUEL A ZEPEDA	BB Scorekeeper 4/6/18	32.00
Total Checks: 56				Checks Total (excluding void checks):		124,167.60



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Date: 04/19/2018

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City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 General Fund							
Dept: 111.000 City Council							
101-111.000-720.100 Office	BAUDVILLE, INC.///	3342937	Certificate Paper	49891	04/03/2018	04/19/2018	142.30
							<u>142.30</u>
101-111.000-721.200 Other	IMPERIAL HARDWARE CO.,	512292/2	Angle Brace, Nuts	49912	04/05/2018	04/19/2018	20.34
							<u>20.34</u>
Total Dept. City Council:							162.64
Dept: 112.000 City Clerk							
101-112.000-750.210 Postage	UNITED PARCEL SERVICE,		Mailings - City Clerk	49936	04/07/2018	04/19/2018	29.26
							<u>29.26</u>
Total Dept. City Clerk:							29.26
Dept: 131.000 City Manager							
101-131.000-730.200 Technical	ALLIED WASTE SERVICES		Disposal Fees/Post Office	49886	03/01/2018	04/19/2018	679.33
							<u>679.33</u>
Total Dept. City Manager:							679.33
Dept: 151.000 Finance							
101-151.000-750.210 Postage	UNITED STATES POSTAL		City Hall Postage Refill	49937	03/23/2018	04/19/2018	49.35
							<u>49.35</u>
Total Dept. Finance:							49.35
Dept: 152.000 Utility Billing							
101-152.000-750.210 Postage	UNITED STATES POSTAL		City Hall Postage Refill	49937	03/23/2018	04/19/2018	700.11
							<u>700.11</u>
Total Dept. Utility Billing:							700.11
Dept: 153.000 Personnel							
101-153.000-730.200 Technical	BEST BEST & KRIEGER LLP///	817620	Attorney Services/Feb 2018	49892	03/19/2018	04/19/2018	5,464.86
	DEPARTMENT OF JUSTICE///	295177	Fingerprint Applications	49905	04/04/2018	04/19/2018	253.00
							<u>5,717.86</u>
101-153.000-740.100 Repair &	BIOMETRICS4ALL, INC.///		Livescan Machine Annual Maint.	49893	03/01/2018	04/19/2018	1,207.68
							<u>1,207.68</u>
Total Dept. Personnel:							6,925.54
Dept: 171.000 Planning							
101-171.000-720.100 Office	IMPERIAL PRINTERS///	18-937	Business Cards/G. Gaste,	49914	03/27/2018	04/19/2018	50.29
							<u>50.29</u>
Total Dept. Planning:							50.29
Dept: 191.000 Non-departmental							
101-191.000-725.200 Electricity	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	820.18
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	786.27

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							1,606.45
101-191.000-730.200	Technical						
	IMAGE SALES, INC.///	0061104-IN	ID Cards	49909	04/03/2018	04/19/2018	214.88
	PESTMASTER SERVICES///	1405078	Pest Control/Admin. Bldg	49927	04/10/2018	04/19/2018	35.00
	PESTMASTER SERVICES///	1405077	Pest Control/Building Dept.	49927	04/10/2018	04/19/2018	30.00
							279.88
101-191.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	49887	04/11/2018	04/19/2018	12.70
	ALSCO AMERICAN LINEN		Cleaning Services	49887	04/11/2018	04/19/2018	12.60
	ALSCO AMERICAN LINEN		Cleaning Services	49887	04/11/2018	04/19/2018	31.56
	MYLO JANITORIAL///	5070652	Cleaning Services - March 2018	49923	03/31/2018	04/19/2018	776.00
							832.86
Total Dept. Non-departmental:							2,719.19
Dept: 211.000	Police Protection						
101-211.000-721.200	Other						
	D & M WATER COMPANY///	267204	Bulk Water - Fire Station #1	49904	03/29/2018	04/19/2018	46.82
							46.82
101-211.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	2,287.36
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	2,209.32
							4,496.68
101-211.000-740.200	Cleaning						
	MYLO JANITORIAL///	5070652	Cleaning Services - March 2018	49923	03/31/2018	04/19/2018	3,150.00
							3,150.00
Total Dept. Police Protection:							7,693.50
Dept: 221.000	Fire Department						
101-221.000-720.800	Janitorial						
	WAXIE SANITARY SUPPLY///	77365368	Janitorial Supplies	49939	04/03/2018	04/19/2018	233.29
							233.29
101-221.000-721.200	Other						
	IMPERIAL HARDWARE CO.,	783274/5	Ceiling Fixture, Bulbs, Tile	49912	03/30/2018	04/19/2018	188.57
	IMPERIAL HARDWARE CO.,	511749/2	Brush	49912	03/30/2018	04/19/2018	2.70
	IMPERIAL HARDWARE CO.,	511747/2	Return General Hardware	49912	03/30/2018	04/19/2018	-19.37
	IMPERIAL HARDWARE CO.,	511726/2	Ceiling Tile, Adapter, Bulbs	49912	03/30/2018	04/19/2018	168.74
	IMPERIAL HARDWARE CO.,	511931/2	Bulbs	49912	04/02/2018	04/19/2018	14.52
	IMPERIAL HARDWARE CO.,	512310/2	Primer, Foam Rollers, Brush	49912	04/05/2018	04/19/2018	44.33
	WITMER PUBLIC SAFETY		Safety Hoods	49940	03/01/2018	04/19/2018	186.43
							585.92
101-221.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	569.76
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	547.20
							1,116.96
101-221.000-725.400	Fuel						
	MCNEECE BROS OIL	223199	Diesel Exhaust Fluid	49921	03/30/2018	04/19/2018	23.92
	MCNEECE BROS OIL	854841	Fuel/Fire Dept.	49921	03/31/2018	04/19/2018	2,021.29
							2,045.21
101-221.000-750.200							
	SAN DIEGO COUNTY///		Fire Radio Fees/March 2018	49929	04/01/2018	04/19/2018	741.00
							741.00
101-221.000-750.210	Postage						
	UNITED STATES POSTAL		City Hall Postage Refill	49937	03/23/2018	04/19/2018	9.02

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City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							9.02
Total Dept. Fire Department:							4,731.40
Dept: 221.100 Fire Station #2							
101-221.100-720.400	Automotive						
	AUTO ZONE, INC. #2804///		Bulb, Oil	49890	04/04/2018	04/19/2018	13.45
							13.45
101-221.100-721.200	Other						
	D & M WATER COMPANY///	266830	Bulk Water - Fire Station #2	49904	03/16/2018	04/19/2018	30.01
	IMPERIAL HARDWARE CO.,	511488/2	Bulbs, Ceiling Fixture	49912	03/28/2018	04/19/2018	34.40
	IMPERIAL HARDWARE CO.,	511834/2	Keys, Gloves, Hoe Handle	49912	04/01/2018	04/19/2018	33.79
	WAL-MART STORES, INC.	00960	Shelf, Storage Clips	49938	03/23/2018	04/19/2018	68.10
							166.30
101-221.100-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	511668/2	Bit Sets	49912	03/29/2018	04/19/2018	59.62
							59.62
101-221.100-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	436.29
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	481.83
							918.12
101-221.100-725.300	Natural gas						
	SOUTHERN CALIFORNIA GAS		088 557 5439 9 3/5/18-4/3/18	49931	04/05/2018	04/19/2018	40.88
							40.88
101-221.100-730.200	Technical						
	I. V. TERMITE & PEST	0255314	Pest Control Svcs F.D. #2	49908	04/04/2018	04/19/2018	38.00
							38.00
101-221.100-750.200							
	DIRECTV, LLC///		Acct# 041023715 3/26-4/25/18	49906	03/27/2018	04/19/2018	205.23
							205.23
Total Dept. Fire Station #2:							1,441.60
Dept: 231.000 Building Inspection							
101-231.000-720.100	Office						
	IMPERIAL PRINTERS///	18-625	Permit Applications	49914	03/21/2018	04/19/2018	432.85
	IMPERIAL PRINTERS///	18-937	Business Cards/G. Gaste,	49914	03/27/2018	04/19/2018	25.14
							457.99
101-231.000-721.200	Other						
	IMPERIAL HARDWARE CO.,	511598/2	Ballast, Bulb	49912	03/29/2018	04/19/2018	74.64
							74.64
101-231.000-725.400	Fuel						
	MCNEECE BROS OIL	854844	Fuel/Building Dept.	49921	03/31/2018	04/19/2018	186.06
							186.06
101-231.000-750.210	Postage						
	UNITED STATES POSTAL		City Hall Postage Refill	49937	03/23/2018	04/19/2018	29.03
							29.03
Total Dept. Building Inspection:							747.72
Dept: 241.000 Animal Control							
101-241.000-730.200	Technical						
	IMPERIAL VALLEY HUMANE		Animal Control - April 2018	49916	04/04/2018	04/19/2018	5,000.00
							5,000.00

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City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Dept: 311.000 Engineering							
Total Dept. Animal Control:							5,000.00
101-311.000-740.100	Repair & CANON SOLUTIONS CANON SOLUTIONS		P.W. Scanner, Printer Maint. Copier Usage 2/1-3/31/18 P.W.	49899 49900	04/03/2018 03/31/2018	04/19/2018 04/19/2018	73.32 1,531.18
							1,604.50
101-311.000-740.200	Cleaning ALSCO AMERICAN LINEN ALSCO AMERICAN LINEN ALSCO AMERICAN LINEN MYLO JANITORIAL//		Cleaning Services Cleaning Services Cleaning Services Cleaning Services - March 2018	49887 49887 49887 49923	03/26/2018 04/02/2018 04/09/2018 03/31/2018	04/19/2018 04/19/2018 04/19/2018 04/19/2018	26.12 26.12 28.52 690.00
							770.76
101-311.000-740.400	Rent CANON FINANCIAL	18464845	P.W. Plotter Rental-April 2018	49898	04/01/2018	04/19/2018	301.70
							301.70
101-311.000-750.210	Postage UNITED STATES POSTAL		City Hall Postage Refil	49937	03/23/2018	04/19/2018	0.47
							0.47
101-311.000-750.650	Taxes, Fees, CANON FINANCIAL	18464845	P.W. Plotter Rental-April 2018	49898	04/01/2018	04/19/2018	8.40
							8.40
Total Dept. Engineering:							2,685.83
Dept: 411.000 Community							
101-411.000-750.600	CREDIT BUREAU OF IMP	4954	Bulletin Fees	49903	04/02/2018	04/19/2018	25.00
							25.00
Total Dept. Community Development:							25.00
Dept: 511.000 Parks							
101-511.000-720.500	Electrical IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO.,	513058/2 512790/2 511671/2	Valve Box, Wire Connector Electrical Coupling, Ell, Tape Cable Clamp, Electrical Tape	49912 49912 49912	04/12/2018 04/10/2018 03/30/2018	04/19/2018 04/19/2018 04/19/2018	37.34 7.38 1.53
							46.25
101-511.000-721.200	Other ELMS EQUIPMENT// IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., MALLORY SAFETY & SUPPLY MELLO/MARJO// SUPERIOR READY MIX		Weedeater Heads Roller Covers, Brushes Bolts, Washers, Nuts Bit, Concrete Mix Padlocks Keys Trash Cans Safety Vests, Caution Tape Reimb. Wreath/Memorial Wall Credit/Concrete	49907 49912 49912 49912 49912 49912 49912 49920 49922 49933	04/09/2018 04/09/2018 04/10/2018 04/10/2018 04/11/2018 04/11/2018 04/06/2018 03/30/2018 03/28/2018 03/01/2018	04/19/2018 04/19/2018 04/19/2018 04/19/2018 04/19/2018 04/19/2018 04/19/2018 04/19/2018 04/19/2018 04/19/2018	56.70 13.72 34.35 7.54 29.07 27.05 162.81 73.38 36.87 -76.14
							365.35
101-511.000-725.200	Electricity IMPERIAL IRRIGATION IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18 Power Bills 2/27/18-3/27/18	49913 49913	02/27/2018 03/28/2018	04/19/2018 04/19/2018	4,233.53 4,360.97
							8,594.50
101-511.000-725.400	Fuel						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	MCNEECE BROS OIL	854843	Fuel/Parks & Rec Dept.	49921	03/31/2018	04/19/2018	1,074.03
	MCNEECE BROS OIL	223732	Fuel/Parks & Rec Dept.	49921	04/09/2018	04/19/2018	86.98
							1,161.01
101-511.000-730.200	Technical						
	ARC INDUSTRIES///	6784	Park Litter Control - Mar 2018	49889	04/02/2018	04/19/2018	240.00
	TRES AMIGOS TREE	1747	Tree Trimming/Cattle Call	49934	03/01/2018	04/19/2018	700.00
							940.00
101-511.000-740.400	Rent						
	PACKERS MINI STORAGE///		Storage Unit B209 Rent/April	49926	03/20/2018	04/19/2018	105.00
							105.00
						Total Dept. Parks:	11,212.11
Dept: 521.000	Recreation & Lions						
101-521.000-720.500	Electrical						
	IMPERIAL HARDWARE CO.,	512385/2	Outlet, Outlet Covers, Conduit	49912	04/06/2018	04/19/2018	41.45
	IMPERIAL HARDWARE CO.,	512410/2	Return Outlet, Outlet Cover	49912	04/06/2018	04/19/2018	-41.45
							0.00
101-521.000-720.800	Janitorial						
	IMPERIAL HARDWARE CO.,	513075/2	Trash Bags, Bleach, Cable Ties	49912	04/12/2018	04/19/2018	78.10
	WAL-MART STORES, INC	08952	Facial Tissue, Soap, Plates	49938	04/06/2018	04/19/2018	171.34
	WAXIE SANITARY SUPPLY///	77371096	Janitorial Supplies	49939	04/05/2018	04/19/2018	167.08
							416.52
101-521.000-721.100	Uniforms						
	UNIFIRST CORPORATION///	360 1582858	Uniforms/David Villalobos	49935	03/21/2018	04/19/2018	60.88
	UNIFIRST CORPORATION///	360 1584797	Uniforms/David Villalobos	49935	03/21/2018	04/19/2018	170.38
							231.26
101-521.000-721.200	Other						
	IMPERIAL HARDWARE CO.,	513075/2	Trash Bags, Bleach, Cable Ties	49912	04/12/2018	04/19/2018	105.92
	MALLORY SAFETY & SUPPLY	4425170	Gloves	49920	04/04/2018	04/19/2018	221.75
	WAL-MART STORES, INC.	08952	Facial Tissue, Soap, Plates	49938	04/06/2018	04/19/2018	105.34
							433.01
101-521.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	3,490.12
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	2,901.31
							6,391.43
101-521.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GAS	187 425 2700 7 3/7/18-4/5/18		49931	04/09/2018	04/19/2018	65.82
							65.82
101-521.000-740.200	Cleaning						
	ARAMARK UNIFORM		Cleaning Services	49888	04/12/2018	04/19/2018	66.99
							66.99
101-521.000-750.210	Postage						
	UNITED STATES POSTAL		City Hall Postage Refill	49937	03/23/2018	04/19/2018	1.41
							1.41
101-521.000-750.300	Advertising &						
	IMPERIAL VALLEY PRESS///	11164993	Ad/Easter Egg Hunt	49917	03/30/2018	04/19/2018	400.00
							400.00
						Total Dept. Recreation & Lions Center:	8,006.44
Dept: 521.100	Recreation Leagues						
101-521.100-721.900	Small tools &						
	BSN SPORTS, LLC///		Mini Teaching Cart	49896	03/26/2018	04/19/2018	123.69

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							123.69	
101-521.100-730.200	Technical							
	BLAKE/LAURA P.//		Zumba Instructor A.M. Mar 2018	49895	04/11/2018	04/19/2018	136.00	
	BLAKE/LAURA P.//		Zumba Instructor P.M. Mar 2018	49895	04/11/2018	04/19/2018	157.25	
	BLAKE/LAURA P.//		Piloxing Instructor P.M. Mar	49895	04/11/2018	04/19/2018	408.00	
	CARRILLO/RIANNA		BB Scorekeeper 4/6/18	49901	04/13/2018	04/19/2018	32.00	
	RUBIO/RONALD//		BB Referee 4/6/18	49928	04/13/2018	04/19/2018	50.00	
	ZEPEDA/RAQUEL A//		BB Scorekeeper 4/6/18	49941	04/13/2018	04/19/2018	32.00	
							815.25	
							Total Dept. Recreation Leagues:	938.94
Dept: 522.000	Senior Citizens							
101-522.000-725.200	Electricity							
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	212.24	
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	210.69	
							422.93	
							Total Dept. Senior Citizens Center:	422.93
Dept: 551.000	Library							
101-551.000-720.200	Books and							
	CAVENDISH SQUARE//		Books	49902	03/20/2018	04/19/2018	210.71	
							210.71	
101-551.000-720.210	Audiovisual							
	BLACKSTONE AUDIO, INC///	970571	Book on CD	49894	02/27/2018	04/19/2018	47.99	
	BLACKSTONE AUDIO, INC///	964042	Book on CD	49894	02/01/2018	04/19/2018	50.00	
	BLACKSTONE AUDIO, INC///	963318	Books on CD	49894	03/01/2018	04/19/2018	100.00	
							197.99	
101-551.000-721.200	Other							
	WAL-MART STORES, INC.	08420	Cotton, Glue Sticks, Clock	49938	03/21/2018	04/19/2018	97.78	
							97.78	
101-551.000-725.200	Electricity							
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	635.66	
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	574.42	
							1,210.08	
101-551.000-730.200	Technical							
	IMPERIAL VALLEY		Work Study Students	49915	03/20/2018	04/19/2018	516.37	
							516.37	
101-551.000-740.100	Repair &							
	C & D LOCKSMITH///	843290	Adjust Door/Library	49897	03/28/2018	04/19/2018	80.00	
							80.00	
101-551.000-740.200	Cleaning							
	MYLO JANITORIAL//	5070652	Cleaning Services - March 2018	49923	03/31/2018	04/19/2018	1,900.00	
							1,900.00	
101-551.000-750.400	Travel							
	SUMAYA/GLORIA//		Reimb. Mileage 11/28, 11/30,	49932	04/11/2018	04/19/2018	38.63	
							38.63	
101-551.000-750.500	Training							
	LIEBERT CASSIDY	4324	Mandated Reporting Webinar/	49919	04/03/2018	04/19/2018	100.00	
							100.00	
							Total Dept. Library:	4,351.56
Dept: 551.100	Library Grant -							

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101-551.100-720.200	Books and SCHOLASTIC INC.///	16792836	Books	49930	03/23/2018	04/19/2018	3,999.69
							3,999.69
101-551.100-725.400	Fuel						
	MCNEECE BROS OIL	853357	Fuel/LAMBS Bus	49921	03/01/2018	04/19/2018	413.21
	MCNEECE BROS OIL	854842	Fuel/LAMBS Bus	49921	03/31/2018	04/19/2018	451.69
							864.90
101-551.100-750.400	Travel						
	NORIEGA/VERIKA//		Reimb Mileage 3/7, 4/3	49924	04/11/2018	04/19/2018	63.77
	SUMAYA/GLORIA//		Reimb Mileage 3/15, 4/11	49932	04/11/2018	04/19/2018	61.48
							125.25
Total Dept. Library Grant - LAMBS:							4,989.84
Total Fund General Fund:							63,562.58
Fund: 211 Gas Tax							
Dept: 312.000 Street Maintenance							
211-312.000-720.600	Plumbing						
	IMPERIAL HARDWARE CO.	512112/2	Padlocks, Adapters	49912	04/04/2018	04/19/2018	6.94
	O'MALLEY PLUMBING/JIM//	95740	Coupling, Union, Pipe	49925	04/02/2018	04/19/2018	122.51
							129.45
211-312.000-721.200	Other						
	IMPERIAL HARDWARE CO.	512066/2	Padlocks	49912	04/03/2018	04/19/2018	24.22
	IMPERIAL HARDWARE CO.	512112/2	Padlocks, Adapters	49912	04/04/2018	04/19/2018	35.86
							60.08
211-312.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	308.64
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	387.25
							695.89
Total Dept. Street Maintenance &							885.42
Total Fund Gas Tax:							885.42
Fund: 213 SB 821 - Ped. & Bic.							
Dept: 313.000 Bicycle &							
213-313.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	140.12
							140.12
Total Dept. Bicycle & Pedestrian Fac.:							140.12
Total Fund SB 821 - Ped. &							140.12
Fund: 241 Bernardo Padilla							
Dept: 511.100 Parks, Landscape &							
241-511.100-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	26.03
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	26.03
							52.06
Total Dept. Parks, Landscape &							52.06
Total Fund Bernardo							52.06
Fund: 243 CFD 05-1 Victoria Park							

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Dept: 195.000 Comm Fac Dist							
243-195.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	18.07
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	16.06
							32.13
							Total Dept. Comm Fac Dist: 32.13
							Total Fund CFD 05-1 32.13
Fund: 501 Water							
Dept: 321.000 Water Treatment							
501-321.000-740.200	Cleaning						
	MYLO JANITORIAL//	5070652	Cleaning Services - March 2018	49923	03/31/2018	04/19/2018	510.00
							510.00
							Total Dept. Water Treatment: 510.00
Dept: 322.000 Water Distribution							
501-322.000-720.300	Chemicals						
	INTEGRA CHEMICAL	0126771-IN	Tablets	49918	04/02/2018	04/19/2018	243.00
							243.00
501-322.000-721.200	Other						
	SUPERIOR READY MIX	937021	Meter Box, Lid	49933	02/22/2018	04/19/2018	348.43
							348.43
501-322.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	25,025.20
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	23,072.59
							48,097.79
							Total Dept. Water Distribution: 48,689.22
							Total Fund Water: 49,199.22
Fund: 511 Wastewater							
Dept: 331.000 Wastewater							
511-331.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	728.74
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	686.80
							1,415.54
							Total Dept. Wastewater Collection: 1,415.54
Dept: 332.000 Wastewater							
511-332.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	3,940.01
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	3,562.29
							7,502.30
511-332.000-740.200	Cleaning						
	MYLO JANITORIAL//	5070652	Cleaning Services - March 2018	49923	03/31/2018	04/19/2018	450.00
							450.00
							Total Dept. Wastewater treatment: 7,952.30
							Total Fund Wastewater: 9,367.84
Fund: 531 Airport							
Dept: 351.000 Airport							

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531-351.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	501.04
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	325.18
							<u>826.22</u>
						Total Dept. Airport:	826.22
						Total Fund Airport:	826.22
Fund: 601	Maintenance						
Dept: 802.000	Grounds & Facility						
601-802.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 1/26/18-2/26/18	49913	02/27/2018	04/19/2018	47.31
	IMPERIAL IRRIGATION		Power Bills 2/27/18-3/27/18	49913	03/28/2018	04/19/2018	44.60
							<u>91.91</u>
						Total Dept. Grounds & Facility	91.91
						Total Fund Maintenance:	91.91
						Grand Total:	124,157.50

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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
50046	04/27/2018	Printed	A366	AFLAC GROUP INSURANCE	Critical Care Withheld	338.14
50047	04/27/2018	Printed	A368	AFLAC INC.	Cancer, ICU, Disability	3,054.50
50048	04/27/2018	Printed	B202	BRAWLEY FIREFIGHTERS LOCAL #19	April Union Dues	450.00
50049	04/27/2018	Printed	B208	BRAWLEY POLICE SERGEANT'S ASSO	April Union Dues	300.00
50050	04/27/2018	Printed	B213	BRAWLEY PUBLIC SAFETY EMPLOYEE	April Union Dues	2,343.00
50051	04/27/2018	Printed	C889	CALIFORNIA STATE DISBURSEME	Deductions	1,851.09
50052	04/27/2018	Printed	C110	COLUMBUS BANK & TRUST COMPA	Unreimbursed Medical &	337.96
50053	04/27/2018	Printed	C095	COURT ORDERED DEBT COLLECTIONS	Deductions	123.65
50054	04/27/2018	Printed	N944	NATIONAL PLAN COORDINATORS	Deferred Comp Plan #340233-01	5,274.09
50055	04/27/2018	Printed	N187	NATIONWIDE RETIREMENT SOLUTION	Deferred Compensation #05270	165.00
50056	04/27/2018	Printed	S325	SUN COMMUNITY FED. CREDIT UNIO	Credit Union Deductions	521.00
50057	04/27/2018	Printed	S1456	ESTHER SWITENBANK	Deductions	508.15
50058	04/27/2018	Printed	T542	TEAMSTERS LOCAL #542	April Union Dues	1,294.00
50059	04/27/2018	Printed	U660	UNITED STATES TREASURY	Deductions	177.50
50060	04/27/2018	Printed	U761	UNITED STATES TREASURY	Deductions	200.00
50061	04/27/2018	Printed	U110	UNITED WAY OF IMPERIAL COUNTY	United Way Deductions	34.00

Total Checks: 16

Checks Total (excluding void checks):

16,972.08



Dat 04/27/2018
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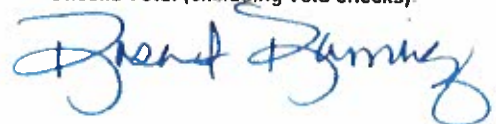
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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
49942	04/27/2018	Printed	B364	360 BUSINESS PRODUCTS	Pen Refills, Hand Sanitizers	290.50
49943	04/27/2018	Printed	A242	A T & T	Telephone Services 4/7-5/6/18	149.47
49944	04/27/2018	Printed	A218	AE CONSULTING, INC.	Airfield Lighting Rehab	55,000.00
49945	04/27/2018	Printed	A414	AIRWAVE COMMUNICATIONS ENT INC	Antennas	240.14
49946	04/27/2018	Printed	A728	LEO & MARIA ALCANTAR	Refund Deposit 711 Garrett St	68.14
49947	04/27/2018	Printed	A941	ALL DATA	All Makes Data Subscription	1,500.00
49948	04/27/2018	Printed	A554	ALLIED WASTE SERVICES #467	Street Sweeping 3/1-3/31/18	17,968.95
49949	04/27/2018	Void	04/27/2018		Void Check	0.00
49950	04/27/2018	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	716.70
49951	04/27/2018	Printed	A901	AT&T-CALNET 3	Telephone Services 3/12-4/11	126.41
49952	04/27/2018	Printed	A784	AT&T	Telephone Service/Teen Center	142.51
49953	04/27/2018	Printed	A592	AUTO ZONE, INC. #2804	Diesel Exhaust Fluid	14.00
49954	04/27/2018	Printed	B234	BIO VIR LABORATORIES, INC	Biosolid Testings	2,510.00
49955	04/27/2018	Printed	B231	JONATHAN BLACKSTONE	Travel Adv./Management	1,406.14
49956	04/27/2018	Printed	B154	DANIEL C BONILLAS	Reimb. Travel/IED Electronics	58.00
49957	04/27/2018	Printed	B269	BRAWLEY TRACTOR PARTS	Filters #89 Parks	51.70
49958	04/27/2018	Printed	C544	CANON FINANCIAL SERVICES, INC	Copier Lease, Usage PO #1974	3,006.96
49959	04/27/2018	Printed	C549	CANON SOLUTIONS AMERICA, INC	Copier Maint. 3/1-3/31 Bldg	1,031.58
49960	04/27/2018	Printed	C9599	CAPPO, INC	Membership Fees/Ana Gutierrez	130.00
49961	04/27/2018	Printed	C1095	RIANNA MICHELLE CARRILLO	BB Scorekeeper 4/13/18	32.00
49962	04/27/2018	Printed	C2833	CORE & MAIN LP	Saddle, Corp Stop	17,861.57
49963	04/27/2018	Printed	D144	DANIELS TIRE SERVICE	Tires #205 Parks	920.40
49964	04/27/2018	Printed	D402	DAPPER TIRE CO., INC.	Tires/Shop	602.77
49965	04/27/2018	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	96.00
49966	04/27/2018	Printed	D516	DEPARTMENT OF TRANSPORTATIO	Electrical Maint St Highway	7,470.03
49967	04/27/2018	Printed	D806	DEPT OF TOXIC SUBSTANCES CONTR	Penalty/IN0010862	7.71
49968	04/27/2018	Printed	D017	DIANA DIAZ	Travel Adv./PEBT Certification	25.50
49969	04/27/2018	Printed	D066	CERGIO DURAN	Softball Umpire 4/17, 4/19	92.00
49970	04/27/2018	Printed	E402	EAN SERVICES, LLC	Vehicle Rental/Pablo Lopez	80.10
49971	04/27/2018	Printed	E171	EMERGENCY MEDICAL PRODUCTS, IN	Medical Supplies	363.32
49972	04/27/2018	Printed	E398	EMPIRE SOUTHWEST LLC	Hose #21 Streets Department	87.38
49973	04/27/2018	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - Police Dept.	223.74
49974	04/27/2018	Printed	G515	ABRAHAM GARCIA	BB Referee 4/13/18	50.00
49975	04/27/2018	Printed	G750	GOVCONNECTION, INC	Wireless Mouse	39.71
49976	04/27/2018	Printed	G536	GRAFFIK INDUSTRIES, INC.	Shirts	409.60
49977	04/27/2018	Printed	H182	HACH COMPANY, INC.	Buffer Solution Kit	479.84
49978	04/27/2018	Printed	H512	HARRINGTON INDUSTRIAL PLASTICS	Tubing	479.94
49979	04/27/2018	Printed	H156	THE HOLT GROUP	Bus Shelter Improvements	24,065.00
49980	04/27/2018	Printed	H191	HOWARD VETERINARY CONSULTATION	Vet Services 4/9/18	456.00
49981	04/27/2018	Printed	I011	IMN INVESTIGATIONS	Background Investigations	850.00
49982	04/27/2018	Void	04/27/2018		Void Check	0.00
49983	04/27/2018	Void	04/27/2018		Void Check	0.00
49984	04/27/2018	Printed	I301	IMPERIAL HARDWARE CO., INC.	Bulbs, Shelf Brackets	972.45
49985	04/27/2018	Printed	I105	IMPERIAL IRRIGATION DIST.	Title 22 Joint Watershed	233.33
49986	04/27/2018	Printed	I412	IMPERIAL LANDFILL, INC.	Animal Dumping Fees	56.42
49987	04/27/2018	Printed	I443	IMPERIAL PRINTERS	Manlift Safety Sheets	127.26
49988	04/27/2018	Printed	I603	IMPERIAL VALLEY CHEVROLET	Transmission Cable #206 AC	753.72
49989	04/27/2018	Printed	I567	IMPERIAL VALLEY PRESS	Ordinance No. 2018-01	1,421.85
49990	04/27/2018	Printed	J108	JUST BATS COM	Softball Bats	579.91
49991	04/27/2018	Printed	K154	K-C WELDING RENTALS, INC.	Safety Boots/JJ Galvan	179.92
49992	04/27/2018	Printed	K596	KAZ-BROS DESIGN SHOP	Plaques	188.19
49993	04/27/2018	Printed	K950	KELOMAR	Refund Deposit Hangar #50	50.00
49994	04/27/2018	Printed	J777	JOON Y KIM	Travel Adv./PEBT Certification	25.50
49995	04/27/2018	Printed	K639	ELVA KING	Refund Deposit/Teen Center	100.00

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
49996	04/27/2018	Printed	K370	KLEIN PRODUCTS INC.	Valve, Diaphragm #18 Streets	275.79
49997	04/27/2018	Printed	L920	LABRUCHERIE IRRIGATION SUPP	Gasket, Ball Valve	655.24
49998	04/27/2018	Printed	L425	THE LIGHTHOUSE, INC.	Flood Lights #3913 F.D.	662.34
49999	04/27/2018	Printed	M997	MAIN STREET SIGNS	Yield Signs	995.45
50000	04/27/2018	Printed	M730	MALLORY SAFETY & SUPPLY LLC	Gloves	130.26
50001	04/27/2018	Printed	M093	NATALIE V MARTINEZ	Softball Umpire 4/17, 4/19	46.00
50002	04/27/2018	Printed	M004	MCNEECE BROS OIL COMPANY	Cushion #114 Streets	5,965.87
50003	04/27/2018	Printed	M513	MEDTOX LABORATORIES, INC	Evidentiary Drug Analysis	15.61
50004	04/27/2018	Printed	M150	FRANCISCO MENDOZA	Travel Adv./Courtroom	51.00
50005	04/27/2018	Printed	M0410	MARY MENDOZA	Refund Deposit 685 Garrett St	60.18
50006	04/27/2018	Printed	M016	ANDRES MIRAMONTEZ	Reimb. Travel/Caltrans	293.04
50007	04/27/2018	Printed	N523	NORTH COUNTY COALITION FOR THE	Refund Deposit/Lions Center	100.00
50008	04/27/2018	Printed	N045	NORTHEND AUTOPARTS, INC.	Blades #89 Parks	133.39
50009	04/27/2018	Printed	0567	JIM O'MALLEY PLUMBING	Sloan Handle	11.63
50010	04/27/2018	Printed	O233	O'REILLY AUTO PARTS	Filters #47 Parks	171.64
50011	04/27/2018	Printed	O880	OFFICE DEPOT, INC.	Paper	339.91
50012	04/27/2018	Printed	O901	ORANGE COMMERCIAL CREDIT	Organic Carbon Analysis	5,204.00
50013	04/27/2018	Printed	O631	JAVIER A OROZCO	Refund Deposit 1021 W Legion	68.83
50014	04/27/2018	Printed	P134	PERFECT CAR WASH	Car Wash Services/March 2018	400.00
50015	04/27/2018	Printed	P110	PESTMASTER SERVICES	Pest Control/Public Works	35.00
50016	04/27/2018	Printed	P113	PETTY CASH -CITY CLERK	Petty Cash - City Clerk	84.37
50017	04/27/2018	Printed	P255	PITNEY BOWES PURCHASE POWER	Postage	1,893.71
50018	04/27/2018	Printed	P188	PLUMMER UPHOLSTERY	Repair Seat #211 Parks	144.02
50019	04/27/2018	Printed	R1252	R. F. DICKSON CO. INC.	Street Sweeping/March	191.25
50020	04/27/2018	Printed	R1291	HELEN L RANGEL	Refund Deposit 1451 D Street	106.86
50021	04/27/2018	Printed	R163	RDO EQUIPMENT CO.	Return Caster Kil	518.89
50022	04/27/2018	Printed	R462	REDDY ICE, CORPORATION	Ice	209.84
50023	04/27/2018	Printed	R2116	ROCKWELL SOLUTIONS	Submersible Chopper Pumps	23,993.82
50024	04/27/2018	Printed	R517	ROCKWOOD CHEMICAL	Pool Sentry	174.56
50025	04/27/2018	Printed	R856	MICKI RODRIGUEZ	Refund Ovrpmt 1154 La Valencia	9.13
50026	04/27/2018	Printed	R730	RS INSTRUMENTS & SERVICES	Calibrate Flow Meter	459.00
50027	04/27/2018	Printed	R621	RONALD RUBIO	BB Referee 4/13/18	50.00
50028	04/27/2018	Printed	S394	SAN DIEGO ASSOCIATION OF	Registration/Francisco Mendoza	90.00
50029	04/27/2018	Printed	S504	PEDRO SANCHEZ	Reimb. Safety Boots	145.96
50030	04/27/2018	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	187 525 62001 3/9/18-4/9/18	17.92
50031	04/27/2018	Printed	S566	SPARKLETTS	Water, Cooler Rentals Mar 2018	729.33
50032	04/27/2018	Printed	S760	SPECTRUM ADVERTISING	Video Tape Council Mtg 4/3/18	600.00
50033	04/27/2018	Printed	S024	STAPLES CREDIT PLAN	Calculator	56.76
50034	04/27/2018	Printed	S2605	RALPH STRAHM	Refund Deposit Hangar #29	100.00
50035	04/27/2018	Printed	T524	TYCO INTEGRATED SECURITY, LLC	Alarm Monitoring 5/1-5/31/18	189.43
50036	04/27/2018	Printed	U790	U. S. BANK CORPORATE	Credit Card Charges/L. Hamby	423.75
50037	04/27/2018	Printed	U167	UNDERGROUND SERVICE ALERT, INC	Dig Alert Tickets	41.35
50038	04/27/2018	Printed	U630	UNITED PARCEL SERVICE, INC	Mailings - City Clerk	13.36
50039	04/27/2018	Printed	U901	UNITED STATES POSTAL SERVIC	City Hall Postage Refill	3,499.74
50040	04/27/2018	Printed	U560	UNIVAR USA, INC.	Sodium Hypochlorite	6,550.17
50041	04/27/2018	Printed	U602	USA BLUEBOOK, INC	Sockets, Primer	394.52
50042	04/27/2018	Printed	V079	VERIZON WIRELESS SERVICES L	Mobile Broadband/Police Dept.	790.87
50043	04/27/2018	Printed	Y002	JAKE L YUHAS	Travel Adv./PEBT Certification	25.50
50044	04/27/2018	Printed	Y001	JESSE J YUHAS	Travel Adv./PEBT Certificate	25.50
50045	04/27/2018	Printed	Z264	RAQUEL A ZEPEDA	BB Scorekeeper 4/13/18	32.00

Total Checks: 104

Checks Total (excluding void checks): 200,969.15



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Fund: 101 General Fund							
Dept: 000.000							
101-000.000-230.130	Def						
	U.S. BANK CORPORATE///		Credit Card Charges/R. Moore	50036	04/01/2018	04/27/2018	403.75
							<u>403.75</u>
Total Dept. 000000:							<u>403.75</u>
Dept: 111.000 City Council							
101-111.000-721.200	Other						
	PETTY CASH -CITY CLERK///		Petty Cash - City Clerk	50016	04/16/2018	04/27/2018	19.47
							<u>19.47</u>
101-111.000-730.200	Technical						
	SPECTRUM ADVERTISING///	13789	Video Tape Council Mtg 4/3/18	50032	04/10/2018	04/27/2018	600.00
							<u>600.00</u>
101-111.000-750.404	Travel - H.N.						
	U.S. BANK CORPORATE///		Credit Card Charges/L. Hamby	50036	04/01/2018	04/27/2018	20.00
							<u>20.00</u>
Total Dept. City Council:							<u>639.47</u>
Dept: 112.000 City Clerk							
101-112.000-750.210	Postage						
	UNITED PARCEL SERVICE,		Mailings - City Clerk	50038	04/14/2018	04/27/2018	13.36
							<u>13.36</u>
101-112.000-750.300	Advertising &						
	IMPERIAL VALLEY PRESS///	11156547	Ad/WTP Maint. Worker, Library	49989	04/01/2018	04/27/2018	415.16
	IMPERIAL VALLEY PRESS///	11163597	Ordinance No. 2018-01	49989	04/01/2018	04/27/2018	1,006.69
							<u>1,421.85</u>
Total Dept. City Clerk:							<u>1,435.21</u>
Dept: 131.000 City Manager							
101-131.000-721.200	Other						
	GRAFFIK INDUSTRIES, INC.///	4926	Shirts	49976	04/17/2018	04/27/2018	111.84
							<u>111.84</u>
Total Dept. City Manager:							<u>111.84</u>
Dept: 151.000 Finance							
101-151.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Pen Refills, Hand Sanitizers	49942	04/01/2018	04/27/2018	5.07
							<u>5.07</u>
101-151.000-721.200	Other						
	360 BUSINESS PRODUCTS///		Pen Refills, Hand Sanitizers	49942	04/01/2018	04/27/2018	3.62
							<u>3.62</u>
101-151.000-740.100	Repair &						
	CANON FINANCIAL	18520605	Copier Lease, Usage PO #1974	49958	04/12/2018	04/27/2018	146.30
							<u>146.30</u>
101-151.000-740.400	Rent						
	CANON FINANCIAL	18520605	Copier Lease, Usage PO #1974	49958	04/12/2018	04/27/2018	113.40
							<u>113.40</u>
101-151.000-750.210	Postage						
	UNITED STATES POSTAL		City Hall Postage Refill	50039	04/24/2018	04/27/2018	163.34
							<u>163.34</u>

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Dept: 152.000 Utility Billing							Total Dept. Finance: 431.73
101-152.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Index Cards	49942	04/13/2018	04/27/2018	6.58
	360 BUSINESS PRODUCTS///		Pen Refills, Hand Sanitizers	49942	04/01/2018	04/27/2018	25.64
							32.22
101-152.000-721.200	Other						
	360 BUSINESS PRODUCTS///		Pen Refills, Hand Sanitizers	49942	04/01/2018	04/27/2018	3.62
							3.62
101-152.000-721.900	Small tools & GOVCONNECTION, INC///	55702627	Wireless Mouse	49975	04/04/2018	04/27/2018	39.71
							39.71
101-152.000-740.100	Repair & CANON FINANCIAL	18520605	Copier Lease, Usage PO #1974	49958	04/12/2018	04/27/2018	146.30
							146.30
101-152.000-740.400	Rent CANON FINANCIAL	18520605	Copier Lease, Usage PO #1974	49958	04/12/2018	04/27/2018	113.40
							113.40
101-152.000-750.210	Postage UNITED STATES POSTAL		City Hall Postage Refill	50039	04/24/2018	04/27/2018	3,195.74
							3,195.74
Dept: 153.000 Personnel							Total Dept. Utility Billing: 3,530.99
101-153.000-730.200	Technical DEPARTMENT OF JUSTICE///	294468	Fingerprint Applications	49965	04/04/2018	04/27/2018	32.00
							32.00
Dept: 171.000 Planning							Total Dept. Personnel: 32.00
101-171.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Paper, Folders	49942	04/13/2018	04/27/2018	15.57
							15.57
101-171.000-740.100	Repair & CANON SOLUTIONS		Copier Maint. 3/1-3/31 Bldg	49959	04/11/2018	04/27/2018	343.86
							343.86
101-171.000-750.210	Postage UNITED STATES POSTAL		City Hall Postage Refill	50039	04/24/2018	04/27/2018	15.66
							15.66
Dept: 191.000 Non-departmental							Total Dept. Planning: 375.09
101-191.000-720.800	Janitorial PETTY CASH -CITY CLERK///		Petty Cash - City Clerk	50016	04/16/2018	04/27/2018	64.90
							64.90
101-191.000-721.200	Other SPARKLETTS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	160.70
							160.70
101-191.000-730.200	Technical TYCO INTEGRATED	30391673	Alarm Monitoring 5/1-5/31/18	50035	04/07/2018	04/27/2018	189.43

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							189.43
101-191.000-740.200	Cleaning ALSCO AMERICAN LINEN		Cleaning Services	49950	04/11/2018	04/27/2018	18.05
							18.05
101-191.000-740.400	Rent SPARKLETTSS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	37.75
							37.75
101-191.000-750.210	Postage PITNEY BOWES PURCHASE		Postage	50017	04/08/2018	04/27/2018	1,872.72
							1,872.72
101-191.000-750.650	Taxes, Fees, PITNEY BOWES PURCHASE		Postage	50017	04/08/2018	04/27/2018	20.99
							20.99
Total Dept. Non-departmental:							2,364.54
Dept: 211.000	Police Protection						
101-211.000-721.200	Other KAZ-BROS DESIGN SHOP MALLORY SAFETY & SUPPLY	2618 4422924	Plaques Gloves	49992 50000	04/11/2018 04/01/2018	04/27/2018 04/27/2018	188.19 130.26
							318.45
101-211.000-725.300	Natural gas SOUTHERN CALIFORNIA GAS		187 525 62001 3/9/18-4/9/18	50030	04/11/2018	04/27/2018	17.92
							17.92
101-211.000-725.400	Fuel MCNEECE BROS OIL	854845	Fuel/Police Dept.	50002	04/01/2018	04/27/2018	5,776.61
							5,776.61
101-211.000-730.100	Professional IMN INVESTIGATIONS///		Background Investigations	49981	04/15/2018	04/27/2018	850.00
							850.00
101-211.000-730.200	Technical DEPARTMENT OF JUSTICE/// MEDTOX LABORATORIES, PERFECT CAR WASH///	294468	Fingerprint Applications Evidentiary Drug Analysis Car Wash Services/March 2018	49965 50003 50014	04/04/2018 04/01/2018 04/18/2018	04/27/2018 04/27/2018 04/27/2018	64.00 15.61 400.00
							479.61
101-211.000-740.200	Cleaning ALSCO AMERICAN LINEN		Cleaning Services	49950	04/11/2018	04/27/2018	135.29
							135.29
101-211.000-740.400	Rent CANON FINANCIAL	18520607	Copier Leases/P.D.	49958	04/12/2018	04/27/2018	459.74
							459.74
101-211.000-750.200	VERIZON WIRELESS		Mobile Broadband/Police Dept.	50042	04/06/2018	04/27/2018	752.86
							752.86
101-211.000-750.210	Postage FEDERAL EXPRESS CORP.///	6-149-10274	Mallings - Police Dept.	49973	04/13/2018	04/27/2018	223.74
							223.74
101-211.000-750.510	BLACKSTONE/JONATHAN// DIAZ/DIANA// KIM/JOON Y//		Travel Adv./Management Travel Adv./PEBT Certification Travel Adv./PEBT Certification	49955 49968 49994	04/01/2018 04/19/2018 04/19/2018	04/27/2018 04/27/2018 04/27/2018	1,406.14 25.50 25.50

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	MENDOZA/FRANCISCO//		Travel Adv./Courtroom	50004	04/19/2018	04/27/2018	51.00
	SAN DIEGO ASSOCIATION OF	Order	Registration/Francisco Mendoza	50028	04/19/2018	04/27/2018	90.00
	YUHAS/JAKE L//		Travel Adv./PEBT Certification	50043	04/18/2018	04/27/2018	25.50
	YUHAS/JESSE J//		Travel Adv./PEBT Certificate	50044	04/18/2018	04/27/2018	25.50
							1,649.14
							Total Dept. Police Protection: 10,663.36
Dept: 211.300 Graffiti Abatement							
101-211.300-721.200 Other	IMPERIAL HARDWARE CO.,	512419/2	Paint, Spray Paint, Tape	49984	04/06/2018	04/27/2018	97.87
							97.87
101-211.300-725.400 Fuel	MCNEECE BROS OIL	854845	Fuel/Police Dept.	50002	04/01/2018	04/27/2018	163.64
							163.64
							Total Dept. Graffiti Abatement: 261.51
Dept: 221.000 Fire Department							
101-221.000-720.400 Automotive	AUTO ZONE, INC. #2804///		Diesel Exhaust Fluid	49953	04/14/2018	04/27/2018	14.00
							14.00
101-221.000-720.500 Electrical	IMPERIAL HARDWARE CO.,	513139/2	Bulbs, Shelf Brackets	49984	04/12/2018	04/27/2018	65.86
							65.86
101-221.000-721.200 Other	IMPERIAL HARDWARE CO.,	513139/2	Bulbs, Shelf Brackets	49984	04/12/2018	04/27/2018	5.41
							5.41
101-221.000-750.210 Postage	UNITED STATES POSTAL		City Hall Postage Refill	50039	04/24/2018	04/27/2018	10.34
							10.34
101-221.000-750.400 Travel	BONILLAS/DANIEL C//		Reimb. Travel/IED Electronics	49956	04/18/2018	04/27/2018	58.00
							58.00
							Total Dept. Fire Department: 153.61
Dept: 221.100 Fire Station #2							
101-221.100-721.200 Other	EMERGENCY MEDICAL	1969535	Medical Supplies	49971	04/01/2018	04/27/2018	363.32
							363.32
101-221.100-721.900 Small tools &	IMPERIAL HARDWARE CO.,	670038/2	Saw Kit	49984	04/16/2018	04/27/2018	150.84
							150.84
101-221.100-750.200	VERIZON WIRELESS		Mobile Broadband/Fire Dept	50042	04/06/2018	04/27/2018	38.01
							38.01
							Total Dept. Fire Station #2: 552.17
Dept: 231.000 Building Inspection							
101-231.000-720.100 Office	360 BUSINESS PRODUCTS///		Paper, Folders	49942	04/13/2018	04/27/2018	15.58
							15.58
101-231.000-740.100 Repair &	CANON SOLUTIONS		Copier Maint. 3/1-3/31 Bldg	49959	04/11/2018	04/27/2018	343.86

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							343.86
101-231.000-750.210	Postage						
	UNITED STATES POSTAL		City Hall Postage Refill	50039	04/24/2018	04/27/2018	86.19
							86.19
							Total Dept. Building Inspection: 445.63
Dept: 241.000	Animal Control						
101-241.000-721.200	Other						
	IMPERIAL HARDWARE CO.,	512673/2	Trash Bags, Gloves, Keys	49984	04/09/2018	04/27/2018	66.45
							66.45
101-241.000-730.200	Technical						
	HOWARD VETERINARY	235961	Vet Services 3/6/18	49980	04/01/2018	04/27/2018	114.00
	HOWARD VETERINARY	236118	Vet Services 3/16/18	49980	04/01/2018	04/27/2018	114.00
	HOWARD VETERINARY	236208	Vet Services 3/28/18	49980	04/01/2018	04/27/2018	114.00
	HOWARD VETERINARY	236362	Vet Services 4/9/18	49980	04/09/2018	04/27/2018	114.00
	IMPERIAL LANDFILL, INC.///		Animal Dumping Fees	49986	04/01/2018	04/27/2018	56.42
							512.42
							Total Dept. Animal Control: 578.87
Dept: 311.000	Engineering						
101-311.000-721.200	Other						
	SPARKLETTS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	222.73
							222.73
101-311.000-721.900	Small tools &						
	STAPLES CREDIT PLAN///		Calculator	50033	04/01/2018	04/27/2018	13.67
	STAPLES CREDIT PLAN///		Calculator	50033	04/01/2018	04/27/2018	43.09
							56.76
101-311.000-730.100	Professional						
	HOLT GROUP/THE//	18-02-020	Flying J Travel Center	49979	04/28/2018	04/27/2018	7,465.00
	HOLT GROUP/THE//	18-03-005	Flying J Travel Center	49979	04/01/2018	04/27/2018	7,010.00
							14,475.00
101-311.000-730.200	Technical						
	PESTMASTER SERVICES///	1404844	Pest Control/Public Works	50015	04/04/2018	04/27/2018	35.00
							35.00
101-311.000-740.400	Rent						
	SPARKLETTS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	19.50
							19.50
101-311.000-750.400	Travel						
	MIRAMONTEZ/ANDRES//		Reimb. Travel/Caltrans	50006	04/17/2018	04/27/2018	293.04
							293.04
101-311.000-750.600							
	CAPPO, INC.///		Membership Fees/Ana Gutierrez	49960	04/20/2018	04/27/2018	130.00
							130.00
							Total Dept. Engineering: 15,232.03
Dept: 411.000	Community						
101-411.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Paper, Folders	49942	04/13/2018	04/27/2018	15.57
							15.57
101-411.000-740.100	Repair &						
	CANON SOLUTIONS		Copier Maint. 3/1-3/31 Bldg	49959	04/11/2018	04/27/2018	343.86

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							343.86
101-411.000-750.210	Postage UNITED STATES POSTAL		City Hall Postage Refill	50039	04/24/2018	04/27/2018	20.01
							20.01
Total Dept. Community Development:							379.44
Dept: 511.000 Parks							
101-511.000-720.600	Plumbing O'MALLEY PLUMBING/JIM//	95796	Sloan Handle	50009	04/13/2018	04/27/2018	11.63
							11.63
101-511.000-721.200	Other IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., SPARKLETTS//	510269/2 513198/2 513237/2 513628/2 9689234	Bolts, Nuts, Washers Trash Cans Brush, Roller Covers Gutter Spikes, Keys Water, Cooler Rentals Mar 2018	49984 49984 49984 49984 50031	04/01/2018 04/13/2018 04/13/2018 04/18/2018 04/01/2018	04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018	3.04 81.41 9.96 15.66 28.09
							138.16
Total Dept. Parks:							149.79
Dept: 521.000 Recreation & Lions							
101-521.000-470.110	Rents and KING/ELVA// NORTH COUNTY COALITION	138718 138738	Refund Deposit/Teen Center Refund Deposit/Lions Center	49995 50007	04/01/2018 04/09/2018	04/27/2018 04/27/2018	100.00 100.00
							200.00
101-521.000-720.300	Chemicals UNIVAR USA, INC./// UNIVAR USA, INC.///		Sodium Hypochlorite Hypochloric Acid	50040 50040	04/06/2018 04/06/2018	04/27/2018 04/27/2018	1,545.14 1,075.69
							2,620.83
101-521.000-721.200	Other SPARKLETTS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	23.99
							23.99
101-521.000-740.100	Repair & CANON FINANCIAL	18520602	Copier Usage/Parks	49958	04/12/2018	04/27/2018	1,616.42
							1,616.42
101-521.000-740.200	Cleaning ALSCO AMERICAN LINEN ALSCO AMERICAN LINEN		Cleaning Services Cleaning Services	49950 49950	04/09/2018 04/16/2018	04/27/2018 04/27/2018	27.00 27.00
							54.00
101-521.000-740.400	Rent CANON FINANCIAL CANON FINANCIAL SPARKLETTS///	18520604 18520602 9689234	Fax Board Lease PO #1782 Copier Lease PO #1900 Water, Cooler Rentals Mar 2018	49958 49958 50031	04/12/2018 04/12/2018 04/01/2018	04/27/2018 04/27/2018 04/27/2018	14.90 178.20 14.00
							207.10
101-521.000-750.200	AT&T///		Telephone Service/Teen Center	49952	04/06/2018	04/27/2018	142.51
							142.51
101-521.000-750.210	Postage UNITED STATES POSTAL		City Hall Postage Refill	50039	04/24/2018	04/27/2018	8.46
							8.46
Total Dept. Recreation & Lions Center:							4,873.31
Dept: 521.100 Recreation Leagues							

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
101-521.100-721.100	Uniforms						
	GRAFFIK INDUSTRIES, INC ///	4919	Softball Jerseys	49976	04/13/2018	04/27/2018	297.76
							<u>297.76</u>
101-521.100-721.200	Other						
	JUST BATS.COM	5041784	Softball Bats	49990	04/01/2018	04/27/2018	359.94
	JUST BATS.COM	5060696	Softball Bats	49990	04/04/2018	04/27/2018	219.97
							<u>579.91</u>
101-521.100-730.200	Technical						
	CARRILLO/RIANNA		BB Scorekeeper 4/13/18	49961	04/20/2018	04/27/2018	32.00
	DURAN/CERGIO//		Softball Umpire 4/17, 4/19	49969	04/20/2018	04/27/2018	92.00
	GARCIA/ABRAHAM//		BB Referee 4/13/18	49974	04/20/2018	04/27/2018	50.00
	MARTINEZ/NATALIE V//		Softball Umpire 4/17, 4/19	50001	04/20/2018	04/27/2018	46.00
	RUBIO/RONALD//		BB Referee 4/13/18	50027	04/20/2018	04/27/2018	50.00
	ZEPEDA/RAQUEL A//		BB Scorekeeper 4/13/18	50045	04/20/2018	04/27/2018	32.00
							<u>302.00</u>
Total Dept. Recreation Leagues:							<u>1,179.67</u>
Dept: 551.000	Library						
101-551.000-721.200	Other						
	SPARKLETTS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	63.95
							<u>63.95</u>
101-551.000-740.400	Rent						
	SPARKLETTS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	16.75
							<u>16.75</u>
101-551.000-750.200							
	AT&T-CALNET 3///		Telephone Services 3/12-4/11	49951	04/12/2018	04/27/2018	126.41
							<u>126.41</u>
Total Dept. Library:							<u>207.11</u>
Total Fund General Fund:							<u>44,001.12</u>
Fund: 211	Gas Tax						
Dept: 312.000	Street Maintenance						
211-312.000-721.200	Other						
	IMPERIAL HARDWARE CO.,	512532/2	Sandbags	49984	04/07/2018	04/27/2018	41.27
	MAIN STREET SIGNS///	27357	Yield Signs	49999	04/02/2018	04/27/2018	995.45
							<u>1,036.72</u>
211-312.000-740.100	Repair &						
	DEPARTMENT OF		Electrical Maint St Highway	49986	04/10/2018	04/27/2018	7,470.03
							<u>7,470.03</u>
Total Dept. Street Maintenance &							<u>8,506.75</u>
Total Fund Gas Tax:							<u>8,506.75</u>
Fund: 215	Measure D - Sales Tax						
Dept: 312.000	Street Maintenance						
215-312.000-730.200	Technical						
	ALLIED WASTE SERVICES		Street Sweeping 3/1-3/31/18	49948	04/01/2018	04/27/2018	17,968.95
							<u>17,968.95</u>
Total Dept. Street Maintenance &							<u>17,968.95</u>
Total Fund Measure D -							<u>17,968.95</u>

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Fund: 421 Capital Projects -							
Dept: 310.000 Street Projects							
421-310.000-730.100	Professional						
	HOLT GROUP/THE//	18-02-006	Bus Shelter Improvements	49979	04/01/2018	04/27/2018	97.50
	HOLT GROUP/THE//	18-03-004	Bus Shelter Improvements	49979	04/01/2018	04/27/2018	97.50
	HOLT GROUP/THE//	18-02-021	Bus Shelter Improvements	49979	04/01/2018	04/27/2018	7,145.00
	HOLT GROUP/THE//	18-03-006	Bus Shelter Improvements	49979	04/01/2018	04/27/2018	2,250.00
							9,590.00
Total Dept. Street Projects:							9,590.00
Total Fund Capital Projects							9,590.00
Fund: 501 Water							
Dept: 000.000							
501-000.000-205.200	Water						
	ALCANTAR/LEO & MARIA//		Refund Deposit 711 Garrett St	49946	04/18/2018	04/27/2018	68.14
	MENDOZA/MARY//		Refund Deposit 685 Garrett St	50005	04/17/2018	04/27/2018	60.18
	OROZCO/JAVIER A//		Refund Deposit 1021 W Legion	50013	04/17/2018	04/27/2018	68.83
	RANGEL/HELEN U//		Refund Deposit 1451 D Street	50020	04/17/2018	04/27/2018	106.86
							304.01
Total Dept. 000000:							304.01
Dept: 321.000 Water Treatment							
501-321.000-440.710	Water sales						
	RODRIGUEZ/MICK//		Refund Ovrpmt 1154 La Valencia	50025	04/17/2018	04/27/2018	9.13
							9.13
501-321.000-720.300	Chemicals						
	IMPERIAL HARDWARE CO.,	512926/2	Dust Pan, Insect Killer, Nuts	49984	04/11/2018	04/27/2018	3.38
	ROCKWOOD CHEMICAL///	348621	Pool Sentry	50024	04/01/2018	04/27/2018	174.56
	UNIVAR USA, INC.///		Sodium Hypochlorite	50040	04/01/2018	04/27/2018	3,929.34
							4,107.28
501-321.000-720.600	Plumbing						
	HARRINGTON INDUSTRIAL	00414236	Tubing	49978	04/01/2018	04/27/2018	479.94
	USA BLUEBOOK, INC.///	536321	Adapters	50041	04/04/2018	04/27/2018	301.95
	USA BLUEBOOK, INC.///	537646	Sockets, Primer	50041	04/05/2018	04/27/2018	92.57
							874.46
501-321.000-721.200	Other						
	HACH COMPANY, INC.///	10917578	Buffer Solution Kit	49977	04/12/2018	04/27/2018	479.84
	IMPERIAL HARDWARE CO.,	512084/2	Hand Sanitizer, Key Ring, Snap	49984	04/03/2018	04/27/2018	24.53
	IMPERIAL HARDWARE CO.,	512131/2	Car Wash, Towels	49984	04/04/2018	04/27/2018	20.15
	IMPERIAL HARDWARE CO.,	512146/2	Batteries, All Purpose Cleaner	49984	04/04/2018	04/27/2018	48.46
	IMPERIAL HARDWARE CO.,	512188/2	Nails	49984	04/04/2018	04/27/2018	3.38
	IMPERIAL HARDWARE CO.,	512481/2	Sponge, Trash Bags, Gatorade	49984	04/06/2018	04/27/2018	47.23
	IMPERIAL HARDWARE CO.,	512926/2	Dust Pan, Insect Killer, Nuts	49984	04/11/2018	04/27/2018	50.58
	IMPERIAL HARDWARE CO.,	512992/2	Glue, Cut-Off Wheels	49984	04/11/2018	04/27/2018	22.72
	IMPERIAL HARDWARE CO.,	513455/2	Tire Foam, Towels, Nuts	49984	04/16/2018	04/27/2018	21.33
	RDO EQUIPMENT CO.///	P33551	Spraysuits	50021	04/04/2018	04/27/2018	99.17
	REDDY ICE, CORPORATION///		Ice	50022	04/06/2018	04/27/2018	209.84
	SPARKLETTS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	38.19
							1,065.42
501-321.000-730.200	Technical						
	IMPERIAL IRRIGATION		Title 22 Joint Watershed	49985	04/01/2018	04/27/2018	233.33
	ORANGE COMMERCIAL	9274	Microbiology Analysis	50012	04/01/2018	04/27/2018	596.00
	ORANGE COMMERCIAL	9289	Microbiology Analysis	50012	04/02/2018	04/27/2018	271.00
	ORANGE COMMERCIAL	9295	Organic Carbon Analysis	50012	04/05/2018	04/27/2018	1,100.00

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							2,200.33
501-321.000-740.100	Repair & CANON FINANCIAL	18520603	Copier Lease	49958	04/12/2018	04/27/2018	139.90
							139.90
501-321.000-740.200	Cleaning ALSCO AMERICAN LINEN		Cleaning Services	49950	04/11/2018	04/27/2018	60.55
							60.55
501-321.000-740.400	Rent CANON FINANCIAL SPARKLETTS///	18520603 9689234	Copier Lease Water, Cooler Rentals Mar 2018	49958 50031	04/12/2018 04/01/2018	04/27/2018 04/27/2018	78.40 4.00
							82.40
501-321.000-750.200	A T & T///		Telephone Services 4/7-5/6/18	49943	04/07/2018	04/27/2018	5.31
							5.31
			Total Dept. Water Treatment:				8,544.78
Dept: 322.000	Water Distribution						
501-322.000-720.100	Office OFFICE DEPOT, INC.///		USB Flash Drives	50011	04/01/2018	04/27/2018	139.97
							139.97
501-322.000-720.600	Plumbing CORE & MAIN LP/// CORE & MAIN LP/// CORE & MAIN LP///	1682485 1682504 1680066	Meters Registers Saddle, Corp Stop	49962 49962 49962	04/06/2018 04/06/2018 04/09/2018	04/27/2018 04/27/2018 04/27/2018	3,840.86 13,287.48 733.23
							17,861.57
501-322.000-721.100	Uniforms K-C WELDING RENTALS,	20089	Safety Boots/JJ Galvan	49991	04/12/2018	04/27/2018	172.39
							172.39
501-322.000-721.200	Other AIRWAVE COMMUNICATIONS IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., K-C WELDING RENTALS,	432904 512757/2 511855/2 511411/2 510828/2 20089	Antennas Screwdriver, Pick, Marker Bolts, Bits Batteries Air Freshener, Armor All Safety Boots/JJ Galvan	49945 49984 49984 49984 49984 49991	04/01/2018 04/10/2018 04/02/2018 04/01/2018 04/01/2018 04/12/2018	04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018	240.14 11.60 28.78 13.57 25.56 7.53
							327.16
501-322.000-721.900	Small tools & IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO.,	512533/2 512757/2 511672/2	Shovel Screwdriver, Pick, Marker Stepladder	49984 49984 49984	04/07/2018 04/10/2018 04/01/2018	04/27/2018 04/27/2018 04/27/2018	9.69 9.28 40.72
							59.69
501-322.000-750.200	A T & T/// UNDERGROUND SERVICE		Telephone Services 4/7-5/6/18 Dig Alert Tickets	49943 50037	04/07/2018 04/01/2018	04/27/2018 04/27/2018	33.12 41.35
							74.47
501-322.000-750.400	Travel EAN SERVICES, LLC///	16802699	Vehicle Rental/Pablo Lopez	49970	04/01/2018	04/27/2018	80.10
							80.10
			Total Dept. Water Distribution:				18,715.35
			Total Fund Water:				27,564.14

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 511 Wastewater							
Dept: 331.000 Wastewater							
511-331.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Folders, Staples, Labels	49942	04/16/2018	04/27/2018	199.25
							199.25
511-331.000-721.200	Other						
	IMPERIAL HARDWARE CO.	512993/2	Bits, Spray Paint, Bolts	49984	04/11/2018	04/27/2018	36.30
							36.30
511-331.000-730.200	Technical						
	ORANGE COMMERCIAL	9275	Copper Analysis	50012	04/01/2018	04/27/2018	3,237.00
							3,237.00
511-331.000-750.200							
	A T & T///		Telephone Services 4/7-5/6/18	49943	04/07/2018	04/27/2018	111.04
							111.04
Total Dept. Wastewater Collection:							3,583.59
Dept: 332.000 Wastewater							
511-332.000-721.200	Other						
	LABRUCHERIE IRRIGATION	154999c	Mount	49997	04/01/2018	04/27/2018	16.24
	LABRUCHERIE IRRIGATION	155248c	Check Valves, Gaskets	49997	04/03/2018	04/27/2018	208.54
	LABRUCHERIE IRRIGATION	155658c	Gasket, Ball Valve	49997	04/10/2018	04/27/2018	430.46
	SPARKLETTS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	83.93
							739.17
511-332.000-730.100	Professional						
	BIO VIR LABORATORIES, INC	180360	Biosolid Testings	49954	04/11/2018	04/27/2018	1,255.00
	BIO VIR LABORATORIES, INC	180150	Biosolid Testings	49954	04/01/2018	04/27/2018	1,255.00
							2,510.00
511-332.000-730.200	Technical						
	R.F. DICKSON CO. INC.	2509062	Street Sweeping/March	50019	04/01/2018	04/27/2018	191.25
	RS INSTRUMENTS &	17032	Calibrate Flow Meter	50026	04/01/2018	04/27/2018	459.00
							650.25
511-332.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	49950	04/02/2018	04/27/2018	109.05
	ALSCO AMERICAN LINEN		Cleaning Services	49950	04/09/2018	04/27/2018	109.05
	ALSCO AMERICAN LINEN		Cleaning Services	49950	04/01/2018	04/27/2018	109.05
							327.15
511-332.000-740.400	Rent						
	SPARKLETTS///	9689234	Water, Cooler Rentals Mar 2018	50031	04/01/2018	04/27/2018	15.75
							15.75
511-332.000-800.300							
	ROCKWELL SOLUTIONS///	1829	Submersible Chopper Pumps	50023	04/01/2018	04/27/2018	23,993.82
							23,993.82
Total Dept. Wastewater treatment:							28,236.14
Total Fund Wastewater:							31,819.73
Fund: 531 Airport							
Dept: 000.000							
531-000.000-205.075	Hangar Lock						
	KELOMAR///		Refund Deposit Hangar #50	49993	04/19/2018	04/27/2018	50.00
	STRAHM/RALPH//	004410	Refund Deposit Hangar #51	50034	04/19/2018	04/27/2018	50.00
	STRAHM/RALPH//	004501	Refund Deposit Hangar #29	50034	04/19/2018	04/27/2018	50.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							150.00
							Total Dept. 000000: 150.00
Dept: 351.000 Airport							
531-351.000-750.650	Taxes, Fees, DEPT OF TOXIC	IN0010862	Penalty/IN0010862	49967	04/01/2018	04/27/2018	7.71
							7.71
							Total Dept. Airport: 7.71
							Total Fund Airport: 157.71
Fund: 532 Airport Projects							
Dept: 351.100 Airport							
532-351.100-730.100	Professional AE CONSULTING, INC.///	08207	Airfield Lighting Rehab	49944	04/16/2018	04/27/2018	55,000.00
							55,000.00
							Total Dept. Airport construction: 55,000.00
							Total Fund Airport 55,000.00
Fund: 601 Maintenance							
Dept: 801.000 Vehicle							
601-801.000-720.100	Office IMPERIAL PRINTERS/// OFFICE DEPOT, INC.///	18-624	Manlift Safety Sheets Paper	49987 50011	04/01/2018 04/10/2018	04/27/2018 04/27/2018	127.26 199.94
							327.20
601-801.000-720.400	Automotive BRAWLEY TRACTOR EMPIRE SOUTHWEST LLC/// IMPERIAL VALLEY KLEIN PRODUCTS INC./// LIGHTHOUSE, INC./THE// LIGHTHOUSE, INC./THE// NORTHEND AUTOPARTS, NORTHEND AUTOPARTS, O'REILLY AUTO PARTS/// O'REILLY AUTO PARTS/// O'REILLY AUTO PARTS/// O'REILLY AUTO PARTS/// RDO EQUIPMENT CO./// RDO EQUIPMENT CO./// RDO EQUIPMENT CO.///	0023912 0023912 0023912 IP023060 0406684 0404718 614091 614104 50010 50010 50010 50010 P57017 P57396 P57145	Filters #89 Parks Hose #21 Streets Department Transmission Cable #206 AC Valve, Diaphragm #18 Streets Flood Lights #3913 F.D. Flood Lights #3913 F.D. Filter #89 Parks Blades #89 Parks Filters #205 Parks Oil Pressure Switch #211 Parks Belt, Antifreeze #205 Parks Filters #47 Parks Rim, Caster Kit #89 Parks Brake Cable #85 Parks Return Caster Kit	49957 49972 49988 49996 49998 49998 50008 50008 50010 50010 50010 50010 50021 50021 50021	04/11/2018 04/01/2018 04/06/2018 04/02/2018 04/09/2018 04/01/2018 04/11/2018 04/11/2018 04/12/2018 04/13/2018 04/13/2018 04/06/2018 04/09/2018 04/16/2018 04/11/2018	04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018 04/27/2018	51.70 87.38 146.05 275.79 142.74 519.60 19.99 113.40 30.76 74.27 50.47 16.14 422.63 103.68 -106.59
							1,948.01
601-801.000-720.410	Tires DANIELS TIRE SERVICE/// DANIELS TIRE SERVICE/// DAPPER TIRE CO., INC.///		Tire #219 Streets Tires #205 Parks Tires/Shop	49963 49963 49964	04/01/2018 04/12/2018 04/12/2018	04/27/2018 04/27/2018 04/27/2018	135.44 784.96 602.77
							1,523.17
601-801.000-721.100	Uniforms SANCHEZ/PEDRO//		Reimb. Safety Boots	50029	04/16/2018	04/27/2018	145.96
							145.96
601-801.000-721.200	Other IMPERIAL HARDWARE CO., MCNEECE BROS OIL	513397/2 222323	Flat Bar Cushion #114 Streets	49984 50002	04/16/2018 04/01/2018	04/27/2018 04/27/2018	17.44 25.62

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							<u>43.06</u>
601-801.000-730.200	Technical						
	ALL DATA///		All Makes Data Subscription	49947	04/10/2018	04/27/2018	1,500.00
							<u>1,500.00</u>
601-801.000-740.100	Repair &						
	IMPERIAL VALLEY		Replace Steering Sensor #211	49988	04/13/2018	04/27/2018	607.67
	PLUMMER UPHOLSTERY///	20653	Repair Seat #211 Parks	50018	04/03/2018	04/27/2018	144.02
							<u>751.69</u>
601-801.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Uniform Cleaning Services	49950	04/16/2018	04/27/2018	25.32
	ALSCO AMERICAN LINEN		Cleaning Services	49950	04/16/2018	04/27/2018	39.66
	ALSCO AMERICAN LINEN		Uniform Cleaning Services	49950	04/09/2018	04/27/2018	25.32
	ALSCO AMERICAN LINEN		Cleaning Services	49950	04/09/2018	04/27/2018	31.36
							<u>121.66</u>
Total Dept. Vehicle Maintenance Shop:							<u>6,360.75</u>
Total Fund Maintenance:							<u>6,360.75</u>
Grand Total:							<u>200,969.15</u>

CITY OF BRAWLEY
March 6, 2018

The City Council of the City of Brawley, California met in a regular session at 6:00 PM, City Council Chambers, 383 Main, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

The meeting was called to order by **Mayor Nava @ 6:00 PM**

PRESENT: Couchman, Hamby, Kastner-Jauregui, Nava, Wharton
ABSENT: None

Invocation was offered by **Pastor Jim Pazan, First Presbyterian Church of Brawley**

Pledge of Allegiance was led by **City Attorney Bill Smerdon**

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Couchman/Kastner-Jauregui 5-0

2. PUBLIC APPEARANCES/COMMENTS

Eric Reyes, Brawley resident expressed concerns regarding the HERO Program and requested the City's assistance with a project.

William Andrew Gissett stated concerns regarding warning tickets for parking in the City of Brawley. He indicated he had met with the City Manager and been provided a copy of the municipal code. He objects to the City's limitations on parking.

Soccer team representatives **Ismael Padilla-Coach/Parent**, **Rogelio Espinoza-Coach**, **Javier Ventura-Coach/Parent**, **Jose Torres-Assistant Coach** expressed concerns re: park reservations in Brawley for practices and games. Various issues were identified with Parks & Recreation staff and procedures for park assignments.

CM Nava acknowledged that this is the benefit of having great parks and heavy use for all sports. He thanked coaches and parents for volunteering their time, and expressed that staff will reach out to the teams.

CM Bayon Moore stated that staff will be communicating with users.

Sylvia Castaneda, Local Business Owner to **Sylvia's Little Treasures**, stated that she had to remove her antique displays from outside her store but they are not blocking the sidewalk or access. She stated that it has affected her business. She requested that the City Council revisit the Sidewalk Sales Ordinance.

Earl Allen, **Lalo's Tacos**, 129 South 6th St., described his concerns. He pulls tables and chairs and the BBQ outside to promote his catering service. He did not receive a verbal nor written reprimand until he had an event. A City Employee then presented a written reprimand at the business in front of customers. He offered pictures of other businesses blocking sidewalks and stated the City has not stopped them. His concern is how does the ordinance work, what are the procedures and the process for sidewalk sales.

CM Bayon Moore, stated that she was sorry for the negative experience. When a street closure occurs without City authorize and items are place on the City street, it is dangerous to the traveling public, as well as to the customers. The Municipal Code and the Downtown Specific Plan prohibit activity to occur on the City Right of Way without a Conditional Use Permit. This topic was a subject matter that went before the Business Advisory Committee, Planning Commission and City Council. Ms. Castaneda was part of those discussions. Unfortunately,

after a lot of discussion, positive and negative concerns were raised regarding the method of displaying items. The Council ultimately opted to leave the ordinance as is and use the Conditional Use Permit process as the mechanism. The ordinance can be revisited. It could be approached to allow a vendor to do an event once per month at a specific location. There are many different ways to approach the CUP but it has to go through a Public Hearing process, Planning Commission and then to the City Council.

Mayor Nava, indicated he will meet with both Ms. Castaneda and Mr. Allen at a later time to revisit the ordinance.

Ms. Castaneda inquired about her business location on South 6th Street and being part of the Arts District – are there any funds allocated to help her?

Mayor Nava indicated to Ms. Castaneda there are no funds allocated. It's defined as an Arts District in support of local artists and organizations trying to revitalize downtown. There is no money allocated for that.

- a. **Guillermo Sillas**, Public Works Director, introduced of Assistant Chief Wastewater Treatment Plant Operator Edgar Beltran.
- b. **Kelly Brown**, Interim Police Chief, Introduced Sergeant Kali Orff.
- c. **Gordon Gaste**, Development Services Director, Introduced Planning Technician Andrea Montano.

3. SCHEDULED PRESENTATIONS

- a. Update by Charla Teeters, Executive Director of the Imperial County Film Commission.

Charla Teeters, Imperial County Film Commission, updated City Council on the Imperial County Film Commission highlights for Fiscal Year 2016/2017 and thanked the City for its cooperation and continuous support.

- b. Update on Training Activity for Marine Aviation Weapons and Tactics Squadron 1 (MATWS-1) by Major Eben Buxton.

Major Eben Buxton updated the City Council re: training exercises and activities of the Marine Aviation Weapons and Tactics Squadron out of Yuma, AZ.

Mayor Nava and Councilmembers, thanked Major Buxton and stated the City supports and appreciates its military. There were minor complaints about the noise. It is a small sacrifice for Brawley to support the training activity.

- 4. CONSENT AGENDA** Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

The consent agenda was **approved** as submitted. m/s/c Kastner-Jauregui/Couchman 5-0

AYES:	Couchman, Hamby, Kastner-Jauregui, Nava, Wharton
NAYES:	None
ABSENT:	None
ABSTAIN:	None

- a. Approve Accounts Payable: February 9, 2018
February 16, 2018
February 23, 2018
- b. Approve City Council Minutes: January 16, 2018

5. CONTINUED PUBLIC HEARING

- a. Discussion and Potential Action to Approve Formation to Establish Community Facilities District (CFD) 2017-01 for Rancho Porter Specific Plan Area

1. Adopt Resolution No. 2018- : Resolution of the City Council of the City of Brawley, California Establishing the Community Facilities District No. 2017-1 (Rancho Porter), Authorizing the Levy of Special Taxes and Calling an Election Therein.

The City Council **adopted** Resolution No. 2018-08: Resolution of the City Council of the City of Brawley, California Establishing the Community Facilities District No. 2017-1 (Rancho Porter), Authorizing the Levy of Special Taxes and Calling an Election Therein. m/s/c Wharton/Kastner-Jauregui 5-0

2. Adopt Resolution No. 2018- : Resolution of the City Council of the City of Brawley, California Acting in Its Capacity as the Legislative Body of the Community Facilities District No. 2017-1 (Rancho Porter), Certifying the Results of the March 6, 2018 Special Tax Election.

The City Council **adopted** Resolution No. 2018-09: Resolution of the City Council of the City of Brawley, California Acting in Its Capacity as the Legislative Body of the Community Facilities District No. 2017-1 (Rancho Porter), Certifying the Results of the March 6, 2018 Special Tax Election. m/s/c Kastner-Jauregui/Couchman 5-0

3. Approve 1st Reading of Ordinance No. 2018- : Ordinance of the City Council of the City of Brawley, California Acting in its Capacity as the Legislative Body of City of Brawley Community Facilities District No. 2017-1 (Rancho Porter), Authorizing the Levy of a Special Tax Within the Community Facilities District.

The City Council **approved** 1st Reading of Ordinance No. 2018-01: Ordinance of the City Council of the City of Brawley, California Acting in its Capacity as the Legislative Body of City of Brawley Community Facilities District No. 2017-1 (Rancho Porter), Authorizing the Levy of a Special Tax Within the Community Facilities District. m/s/c Couchman/Wharton 5-0

6. REGULAR BUSINESS

- a. Discussion and Potential Action to Approve the Sale and Consumption of Alcohol on City Property, Specifically Plaza Park and Main Street, on April 7, 2018 from 4PM – 10PM for the Cesar Chavez Celebration.

The City Council **approved** the Sale and Consumption of Alcohol on City Property, Specifically Plaza Park and Main Street, on April 7, 2018 from 4pm – 10pm for the Cesar Chavez Celebration. m/s/c Wharton/Couchman 4-1 Hamby abstain

- b. Discussion and Potential Action to Approve the Award of Project No. 2018-01: Hinojosa Park ADA Improvements to Masters Construction in the Amount of \$818,895 with an Approved Contingency of \$81,889.50.

The City Council **approved** the Award of Project No. 2018-01: Hinojosa Park ADA Improvements to Masters Construction in the Amount of \$818,895 with an Approved Contingency of \$81,889.50. m/s/c Nava/Kastner-Jauregui 5-0

- c. Discussion and Staff Direction re: City Support Prop. 69/No on SB 1 Repeal.

The City Council **directed** staff to take no action regarding City Support Prop. 69/No on SB 1 Repeal.

- d. Discussion and Potential Action re: Imperial Valley College Foundation Hall of Fame Induction & Dinner April 19, 2018, Sponsorship.

Tabled to next meeting with backup information.

7. DEPARTMENTAL REPORTS

- a. Monthly Staff Report for March 1, 2018 – Shirley Bonillas, Personnel & Risk Management Administrator

8. INFORMATIONAL REPORTS

- b. Attendance Summary & Minutes for City of Brawley Boards/Commissions from October thru December 2017.
 - 1) Brawley Airport Advisory Commission
 - 2) Brawley Oversight Board-Successor Agency to the Brawley RDA
 - 3) Brawley Parks & Recreation Commission
 - 4) Brawley Planning Commission
 - 5) Brawley Public Library Board of Trustees

9. CITY COUNCIL MEMBER REPORTS

Hamby: Attended Strategic Planning Workshop, Playhouse Theater Press Conference, Chamber Mixer at the Elks. Would like to work on Downtown and review Municipal Code on maintenance of buildings and look into a Part-Time Code Enforcement Officer.

Kastner-Jauregui: Attended Imperial Valley Cancer Center Event at Hidalgo Hall, Brawley Chamber of Commerce Meeting, Strategic Planning Workshop, Playhouse Theater Press Conference, Chamber Mixer at the Elks, California Midwinter Fair and met with CM Wharton on the Ad-Hoc Committee.

Couchman: Attended Strategic Planning, Playhouse Theater Press Conference, Chamber Mixer at the Elks, IVROP Community Foundation Meeting, Brawley Chamber of Commerce Meeting. Read The Cat in the Hat to 1st graders at Phil Swing School, Hendrix School Science Fair on Solar Energy, and will also read the Cat in the Hat to 3rd graders at Hidalgo School on Friday.

Wharton: Attended Strategic Planning Workshop, NAF 10K Run, California Midwinter Fair, met with City Manager on Brawley's Airport Fixed Base Operator, and City of Imperial's Tri Tip event.

Nava: Attended Strategic Planning Workshop, Playhouse Theater Press Conference, and Chamber Mixer at the Elks, met with Mr. Luis Olmedo of Comite Civico and touched on potential for electric charging stations. Plan to reach out to Rick Breland and Earl Allen. Requested staff work with Soccer Club.

10. CITY MANAGER'S REPORT

- a. Thanked Lorena Savala for assisting as Deputy City Clerk.

11. CITY ATTORNEY'S REPORT

- a. DS Arts had a student named grand champion - Katherine Patterson from Brawley Union High School.

12. CITY CLERK'S REPORT None to report.

13. CLOSED SESSION

ADJOURNMENT @ 7:48 PM

Lorena Savala, Deputy City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: May 1, 2018

City Manager:



Prepared by: Rosa I. Ramirez, Finance Director

Presented by: Rosa I. Ramirez, Finance Director

SUBJECT: Claim Forms for LTF (SB 325), Article 3, Bicycle/Pedestrian Project Fiscal Year 2017/2018

CITY MANAGER RECOMMENDATION: Adopt resolution and authorize Finance Director Rosa I. Ramirez as the City's authorized signature and designated contact person to apply for funds allocated for Bicycle/Pedestrian Projects.

DISCUSSION: The Imperial County Transportation Commission adopted a Financing Plan for the 2017/2018 fiscal year. The adopted finance plan has allocated \$25,393 of SB 821 funds for Bicycle/Pedestrian projects.

FISCAL IMPACT: \$25,393 in revenue to Bicycle/Pedestrian Project, Fund 213

ATTACHMENTS: Resolution

RESOLUTION NO. 2018-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,
CALIFORNIA, APPROVING THE APPLICATION FOR BICYCLE AND/
OR PEDESTRIAN FUNDS UNDER THE TRANSPORTATION DEVELOPMENT ACT
AND APPROVING THE ADOPTION OF ITS BICYCLE AND/OR PEDESTRIAN
PLAN FOR FISCAL YEAR 2017/18.**

WHEREAS, the Transportation Development Act provides that 2 percent of each County's total Local Transportation Fund be annually set aside and used to fund the development of bicycle and pedestrian facilities; and

WHEREAS, the City of Brawley has planned a bikeway system in conformance with the specifications of Caltrans' Planning and Design Criteria for Bikeways in California, and the Regional Transportation Plan; and

WHEREAS, the City of Brawley desires to construct this project within their City using the funds available under the Transportation Development Act.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY DOES RESOLVE AS FOLLOWS:

1. To authorize the Finance Director as the City's authorized signature and designated contact person.
2. To apply for funds available to the City of Brawley allocated for Bikeways and Pedestrian facilities in the amount of **\$25,393**

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council held on the 1st day of May, 2018.

CITY OF BRAWLEY, CALIFORNIA

George A. Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: May 1, 2017

City Manager:



PREPARED BY: Rosa I. Ramirez, Finance Director

PRESENTED BY: Rosa I. Ramirez, Finance Director

SUBJECT: Claim Forms for LTF (SB 325), Article 8e, Bus Benches/Shelters Fiscal Year 2017-18

CITY MANAGER RECOMMENDATION: Adopt resolution and authorize Rosa I. Ramirez as the City's designated signature and contact person to apply for funds allocated for Bus Benches and Shelters.

DISCUSSION: The Transportation Development Act (SB 325) provides that each Transportation Planning Agency may allocate funds to specific transit purposes. The financing plan adopted by ICTC allocated \$11,208 for this project. The City of Brawley has recognized the need for maintenance for Bus Benches and Shelters.

FISCAL IMPACT: \$11,208 in revenue to Bus Benches and Shelters

ATTACHMENTS: Resolution

RESOLUTION NO. 2018-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,
CALIFORNIA, APPROVING THE ARTICLE 8e APPLICATION FOR
BUS BENCHES/SHELTERS PURPOSES UNDER THE TRANSPORTATION
DEVELOPMENT ACT (SB 325), PUC 99400 FOR FISCAL YEAR 2017/18.**

WHEREAS, the Transportation Development Act (SB 325) provides that each Transportation Planning Agency may allocate funds to specific transit purposes; and

WHEREAS, the City of Brawley has recognized the need for maintenance of bus benches & shelters.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY DOES RESOLVE AS
FOLLOWS:**

1. To authorize the Finance Director as the City's authorized signature and designated contact person.
2. To apply for funds available to the City of Brawley allocated for bus benches and shelters in the amount of **\$11,208**

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council held on the 1st day of May, 2018.

CITY OF BRAWLEY, CALIFORNIA

George A. Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

**STATE OF CALIFORNIA}
COUNTY OF IMPERIAL}
CITY OF BRAWLEY}**


I, ALMA BENAVIDES, City Clerk, City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. was **passed and adopted** by the City Council of the City of Brawley, California, at a regular meeting held on the 1st day of May, 2018 and that it was so adopted by the following roll call vote:

**AYES:
NAYES:
ABSTAIN:
ABSENT:**

DATED: May 1, 2018

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: May 1, 2018
City Manager: 

PREPARED BY: Rosa I. Ramirez, Finance Director

PRESENTED BY: Rosa I. Ramirez, Finance Director

SUBJECT: Claim Forms for LTF (SB 325), Article 8e, Brawley Bus Transfer Terminal

CITY MANAGER RECOMMENDATION: Adopt resolution and authorize Rosa I. Ramirez as the City's designated signature and contact person to apply for funds authorized by the Imperial County Transportation Commission (ICTC) for the Brawley Bus Transfer Terminal.

DISCUSSION: Additional Article 8e funding has been allocated by ICTC in the amount of \$50,000 for the 17/18 Fiscal Year. The additional funds are to provide for the maintenance costs of the transit station.

An additional Article 8e claim and a City Council Resolution are required for the disbursement of the additional authorized funding.

FISCAL IMPACT: \$50,000 in additional funding for the Brawley Bus Transfer Terminal

ATTACHMENTS: Resolution

RESOLUTION NO. 2018-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,
CALIFORNIA, APPROVING THE ARTICLE 8e APPLICATION FOR
BRAWLEY BUS TRANSFER TERMINAL PURPOSES UNDER THE TRANSPORTATION
DEVELOPMENT ACT (SB 325), PUC 99400 FOR FISCAL YEAR 2017/18.

WHEREAS, the Transportation Development Act (SB 325) provides that each Transportation Planning Agency may allocate funds to specific transit purposes; and

WHEREAS, the City of Brawley has recognized the need for funding for the Brawley Bus Transfer Terminal

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY DOES RESOLVE AS FOLLOWS:

1. To authorize the Finance Director as the City's authorized signature and designated contact person.
2. To apply for funds available to the City of Brawley allocated for the Brawley Bus Transfer Terminal in the amount of \$50,000.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council held on the 1st day of May, 2018.

CITY OF BRAWLEY, CALIFORNIA

George A. Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
CITY OF BRAWLEY)

I, ALMA BENAVIDES, City Clerk, City of Brawley, California, DO HEREBY CERTIFY that the foregoing Resolution No. 2018- was *passed and adopted* by the City Council of the City of Brawley, California, at a regular meeting held on the 1st day of May, 2018 and that it was so adopted by the following roll call vote:

AYES:
NAYES:
ABSTAIN:
ABSENT:

DATED: May 1, 2018

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: May 1, 2018

City Manager:



PREPARED BY: Rosa I. Ramirez, Finance Director

PRESENTED BY: Rosa I. Ramirez, Finance Director

SUBJECT: Claim Forms for LTF (SB 325), Article 8e, Bus Stop Improvements Project

CITY MANAGER RECOMMENDATION: Adopt resolution and authorize Rosa I. Ramirez as the City's designated signature and contact person to apply for funds authorized by the Imperial County Transportation Commission (ICTC) for the Bus Stop Improvements Project Phase I & II.

DISCUSSION: Additional Article 8e funding has been allocated by ICTC in the amount of \$117,674 for the 17/18 Fiscal Year. The additional funds are to provide the City's local match for the Bus Stop Improvements Project Phase I & II.

An additional Article 8e claim and a City Council resolution are required for the disbursement of the additional authorized funding.

FISCAL IMPACT: \$117,674 in additional funding for the Bus Stop Improvements Project.

ATTACHMENTS: Resolution

RESOLUTION NO. 2018-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,
CALIFORNIA, APPROVING THE ARTICLE 8e APPLICATION FOR
BRAWLEY BUS STOP IMPROVEMENTS PROJECT PURPOSES UNDER THE
TRANSPORTATION DEVELOPMENT ACT (SB 325), PUC 99400 FOR FISCAL YEAR 2017/18.**

WHEREAS, the Transportation Development Act (SB 325) provides that each Transportation Planning Agency may allocate funds to specific transit purposes; and

WHEREAS, the City of Brawley has recognized the need for funding for the Brawley Bus Stop Improvements Project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY DOES RESOLVE AS FOLLOWS:

1. To authorize the Finance Director as the City's authorized signature and designated contact person.
2. To apply for funds available to the City of Brawley allocated for the Brawley Bus Stop Improvements Project in the amount of \$117,674.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council held on the 1st day of May, 2018.

CITY OF BRAWLEY, CALIFORNIA

George A. Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

**STATE OF CALIFORNIA}
COUNTY OF IMPERIAL}
CITY OF BRAWLEY}**

I, ALMA BENAVIDES, City Clerk, City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. 2018- was **passed and adopted** by the City Council of the City of Brawley, California, at a regular meeting held on the 1st day of May, 2018 and that it was so adopted by the following roll call vote:

**AYES:
NAYES:
ABSTAIN:
ABSENT:**

DATED: May 1, 2018

Alma Benavides, City Clerk

ORDINANCE NO. 2018-02

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA,
AMENDING CITY OF BRAWLEY ORDINANCE NO. 438 PERTAINING TO PERSONS
AUTHORIZED TO RIDE ON CITY FIRE APPARATUS**

**THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, DOES HEREBY ORDAIN
AS FOLLOWS:**

Section 6 of City of Brawley Ordinance Number 438, which is codified as Section 12.7 of the Brawley Municipal Code is hereby amended as follows:

1. Persons not connected with the Brawley Fire Department shall not be permitted to ride in any fire apparatus without the express written consent of the Fire Chief.
2. The Fire Chief may grant permission to persons not connected with the Fire Department to ride in a fire apparatus under the following conditions:
 - a. A request is received to permit a person or persons not connected with the fire department to ride on a fire apparatus in connection with a parade, community event, fire department open house, or other similar event;
 - b. The event that is the subject of the request is to be held in the City of Brawley;
 - c. The person or persons permitted to ride in the fire apparatus each sign a written liability waiver prior to riding on the fire apparatus. In the event that the person or persons receiving permission to ride on a fire apparatus are minors, the liability waiver shall be executed by the minor's parent or guardian;
 - d. During the entire duration of the time that persons not connected with the Brawley Fire department are permitted to ride on the fire apparatus, the fire apparatus shall be deemed out of service, dispatch shall be notified that the apparatus is out of service and the apparatus shall not be permitted to respond to any call for service while persons not connected with the fire department are in the apparatus; and
 - e. At all times the fire apparatus shall be operated by properly qualified Brawley Fire Department personnel.
3. The remaining provisions of City of Brawley Ordinance Number 438 shall not be affected by this ordinance.
4. This ordinance shall be effective thirty (30) days after its adoption and the City Clerk shall cause a certified copy of this ordinance to be published one time within fifteen (15) days after its adoption in the Imperial Valley Press, a newspaper of general circulation printed in Imperial County and circulated in the City of Brawley.

APPROVED, PASSED AND ADOPTED at a regular meeting of the City Council held on the 1st day of May, 2018.

CITY OF BRAWLEY, CALIFORNIA

George A. Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
CITY OF BRAWLEY)

1st Reading

I, **Alma Benavides**, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Ordinance No. 2018-02 was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 17th day of April, 2018 and that it was so adopted by the following roll call vote: m/s/c Kastner-Jauregui/Hamby 4-1 Wharton absent

AYES: Couchman, Hamby, Kastner-Jauregui, Nava
NAYES: None
ABSTAIN: None
ABSENT: Wharton

DATED: April 17, 2018

Alma Benavides, City Clerk

2nd Reading & Adoption

I, **Alma Benavides**, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Ordinance No. 2018- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 1st day of May, 2018 and that it was so adopted by the following roll call vote:

AYES:
NAYES:
ABSTAIN:
ABSENT:

DATED: May 1, 2018

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 05/01/18

City Manager:



PREPARED BY: Marjo Mello, Library Director

PRESENTED BY: Marjo Mello, Library Director

SUBJECT: Public Library Strategic Plan and Work Plan for Fiscal Years 2017-18 and 2018-19

CITY MANAGER RECOMMENDATION: Approve City Council Resolution.

DISCUSSION: The Brawley City Council and Library Board of Trustees met in a workshop session on January 22, 2018 at the library. Mayor Pro Tempore Donnie Wharton facilitated a Strengths, Weaknesses, Opportunities & Threats (SWOT) format workshop for the library as a department and as an institution. During a lively discussion, comments were gathered and suggestions incorporated into a comprehensive report which is packaged as the Strategic Plan. A two-year calendar-based work plan with deliverables were created.

The Library Board of Trustees intends to review the plan at a minimum once every six months. In Spring of 2019, the plan will have an extensive review and a new calendar-based work plan will be created for future year(s).

FISCAL IMPACT: None at this time.

ATTACHMENTS: Resolution of the Library Board of Trustees
Library Strategic Plan and Work Plan for FYs 2017-18 and 2018-19
City Council Resolution

RESOLUTION NO. 2018-01

RESOLUTION OF THE LIBRARY BOARD OF TRUSTEES FOR THE CITY OF
BRAWLEY, CALIFORNIA PUBLIC LIBRARY ADOPTING THE STRATEGIC PLAN
AND WORK PLAN FOR THE BRAWLEY PUBLIC LIBRARY FOR FISCAL
YEARS 2017-2018 AND 2018-2019.

WHEREAS, a joint strategic planning workshop with the City Council of the City of Brawley, California and Brawley Public Library Board of Trustees was held on January 22, 2018; and

WHEREAS, public comments were gathered concerning the strengths, weaknesses, opportunities, and threats to the library; and

WHEREAS, said comments were compiled and counted to establish priorities and direction for the library; and

WHEREAS, the results were identified and expanded upon within the official report; and

WHEREAS, a two-year calendar-based work plan was developed to actualize the concepts and priorities of the plan.

NOW, THEREFORE, the Brawley Public Library Board of Trustees approves and adopts the report and work plan on April 11, 2018.

BRAWLEY, CALIFORNIA


Elizabeth Lorenzen, Library Board
President

ATTEST:


Marjo Mello, Library Director



BRAWLEY PUBLIC LIBRARY

STRATEGIC PLAN

Library Services, Programs, and Priorities

January 22, 2018

Prepared by Marjo Mello, Library Director and
Elizabeth Lorenzen, Library Board of Trustees President



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Acknowledgements

We would like to thank the following people for their contribution to the Brawley Public Library Strategic Plan 2018 and preparation of this strategic plan:

- | | |
|-------------------------------|---------------------|
| • Library Staff | Sponsors: |
| • Library Board of Trustees | +Domino's |
| • Brawley City Council | +Castaneda Pastries |
| • Donnie Wharton, Facilitator | |
| • City Manager | |
| • City Executive Team | |

The following people attended the Strategic Plan workshop on January 22, 2018:

- Branden Gutierrez
- Benito J. Landeros
- Liz Lorenzen
- Diana Lohr
- Judy Grant
- John Chavez
- Donnie Wharton
- Alma Benavides
- Norma K. Juaregui
- Rylee Presley
- Pember Vandiver
- Johnny Escalante
- Maia Ysiano
- Hunter Wahnee
- Katherine Ramos
- Jean Cabanilla
- Jason Holloway
- Luke Hamby
- Rodrigo Ibarra
- Rosanna Bayon Moore
- Jesus A. Reynosa
- Crystal Duran
- Patricia Carrillo
- Dixie Smith
- George Nava
- Norma Kastner Juaregui
- Sam Couchman
- Marjo Mello
- Francisco Medina
- JavierRey Katzenstein
- Maria Mercado
- Mary Jane Guerrero
- Erika Noriega
- Columba Gonzalez Argil
- Alma Vasquez

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Acronyms

ALA	American Library Association
ALS	Adult Literacy Services
ARSL	Association of Rural and Small Libraries
BESD	Brawley Elementary School District
BUHS	Brawley Union High School
CLA	California Library Association
CLLS	California Library Literacy Services
ILL	Inter-library loan
LAMBS	Literacy and Mobile Book Services
LEARN	Libraries Enable All to Read Now
FFL	Families for Literacy

Terms used

Session	Strategic Planning Workshop Meeting
Workshop	Strategic Planning Workshop Meeting
Meeting	Strategic Planning Workshop Meeting

Introduction

Organization

The Brawley Public Library supports literacy, lifelong learning and the pursuit of knowledge through educational, informational, and recreational resources.

Objectives of the strategic planning process

The objectives of the strategic planning process are to:

- Establish community needs.
- Establish priorities for resources
- Establish priorities for programming
- Examine staff needs for optimal service to the public

Methodology

An overview of demographic information about the community is presented. Anecdotal information is also supplied.

Review of existing programming: Literacy, LAMBS, Summer Reading Program, Monthly story times, seasonal needs, IV Reads...,

Basic services: Print materials, recorded materials, public access computers, staff assistance with reference questions, electronic devices, community referral, cool center, public restrooms and water fountain, copy machine.

Stakeholders: Library Board, City Council, Library staff, City administration, Friends of the Library, library users, general public.

SWOT: A strengths, weaknesses, opportunities, threats exercise will be conducted. Results will be incorporated into the final report.

A meeting was held on Monday, January 22, 2018 at the main library.

After the strategic plan meeting, the Director and Library Board President were the primary report compilers and editors.

Organizational Profile

History

The Women's Community Club of Brawley created a reading room in a church for residents to use in 1916. Five years later, the Imperial County Free Library donated 1,000 books. Eventually a building was erected on the main library's current site. In 1940, an earthquake levelled the building which was rebuilt in 1941. In 1965, the Rotary Room and non-fiction wings were added. In 1993, the children's wing was added. In 2008, the Del Rio Branch library was opened to the public. In 2010, a major remodel was performed that redefined the staff space and created room for public access computers.

Vision

The library is a community resource that promotes an educated population.

Mission

The Brawley Public Library supports literacy, lifelong learning and the pursuit of knowledge through educational, informational, and recreational resources.

Values

The core values of the organisation are:

- Inclusivity of a diverse community
- Positive customer focus
- Access
- Confidentiality
- Democracy
- Education and lifelong learning
- Good stewardship
- Intellectual freedom
- Public good
- Service orientation
- Teamwork

Current approach

The aims and objectives of the library are to provide resources to the residents of Brawley. This strategy is achieved by a trained, welcoming staff. Programming for children occurs each summer and monthly throughout the year. Major achievements include having a neighbourhood branch where multiple adult literacy programs are offered, and a LAMBS vehicle that takes pre-literacy story times and resources to daycare centers; plus a vibrant well-used facility.

Current challenges

The primary challenge is economic. City-wide funding reductions are requiring further streamlining of an already bare-bones budget. The library is authorized three full time positions and five part-time positions. Three of the part-time positions are currently vacant. This is the time to focus on all operations in order to maximize staff and create job descriptions that reflect the priorities of the library.

Staffing challenges include the number of work hours available to cover staffing at the circulation area while open to the public; ensuring that there is adequate time for all other library functions.

Another challenge is the lack of meeting space at the main library. Story times and other programs require that tables, chairs, and other furniture be moved to make space for a crowd and for movement. The meeting room seats eight comfortably, and twelve uncomfortably. Story time crowds in the summer frequently reach up to 90 or more people. Usually 60-70 children and 20-30 adults. The Del Rio Branch books the Community Room for story times which allows adequate room for vibrant programming.

Context

Environment

The library is a department of the City of Brawley, California. It is funded primarily from the general fund portion of the city's budget. The LAMBS project is grant-funded by the First Five Imperial County (Prop 10). Adult literacy services are paid through funds from the California State Library Literacy Services grant. Janitorial services are contracted. Minor repair and maintenance is performed by staff from the Parks and Recreation Department. Other repairs are performed by local tradesmen as needed. Staff performs annual maintenance and cleaning during a week in August where the library is closed to the public.

Resources

The main library is in the city's plaza and is centrally located near the post office, city administrative offices, and the finance department. In the library, through an exterior entry is the Friends of the Library bookstore. The Del Rio Branch is a joint use facility with the Imperial County Office of Education's Del Rio alternative education campus. It is on the corner of Eastern and I Streets and is within a walkable distance of several large apartment complexes. It is well-used by the neighbourhood.

The library is a member of the Serra Cooperative Library System which includes all the public libraries in San Diego and Imperial Counties. The Library Director is a member of the administrative council. Current resources in 2018 that are garnered through this membership include Overdrive e-books, Enki e-books, Project Gutenberg, training opportunities, and professional assistance. Grants received during 2017 and 2018 include two 3-D printers; 2 I-pads, printer, and hotspot for the LAMBS project; and e-resources.

The California State Library offers professional advice and guidance. Brawley is a member of the rural initiative and staff receive free on-line training opportunities through InfoPeople that normally cost \$75-\$150 per class. Scholarships for staff to attend the ARSL national conferences that cover tuition, travel, and housing. Rural libraries were offered the ZipBook program that is very popular at the Brawley Library.

The California Library Literacy Services (CLLS) program provides enough money per year to pay for 2/3 of one part-time supervisor's total salary which covers the hours devoted to that program. This program also supplements the LAMBS book give-away inventory. Training, expertise, and computer programs are also paid for. Locally, all assigned literacy staff attend meetings for LEARN for local training and collaborative opportunities.

The Director is a member of ALA and has access to all its national information and professional resources.

Multiple staff are members of CLA and attend conferences when able. CLA offers training, resources, has a library-focused lobbyists at the State Legislative offices. Roundtables for various issues such as

literacy, management, youth services, etc. offer listservs for members to respond to questions about specific topics.

Work/study students from Imperial Valley College are assigned to the library as part of the college's financial aid system. They primarily shelve books and the library pays about one-third of their salary.

Stakeholders

Stakeholders are the residents of Brawley. Many use the library and some do not, but it is a universal resource for all.

Specific groups include those focused on an essential need such as literacy, e-resources, public-access computers, Spanish-language materials, youth programs and services. The library is a cool center and many use the building as a shelter from extreme high temperatures, potable water resource or just to use the restrooms.

General library use has been observed as a place to study, read, or concentrate on work with table space and a relatively quiet atmosphere. Many visit for school assignments and the library makes an effort to have a broad variety of materials for topics known to be consistently requested. These include science experiments, term papers, grade level studies such as California history, insects, world history, etc. A grant was received to supplement the library's common core materials in 2015. The computer catalog of holdings can be searched by author, title, subject and accelerated reader (AR) level.

Tax forms, brochures, handouts and public information are available and/or on display in the entry area of the library.

The stakeholders for funding again include the residents of Brawley who pay property, sales, and utility users' taxes that accumulate in the general fund and are used by police, fire, parks and recreation, library, administration and other city needs.

Other financial stakeholders are listed above and include The Serra System, the Imperial First Five Commission for LAMBS, California State Library, and Friends of the Library.

The library staff work collectively to provide library services to all who need them. Other city departments support the library directly and indirectly. City administration supports the functions and long-term needs of the library including a capital improvement project lists that outlines the physical plant needs for effective operation.

The Library Board of Trustees are an administrative board and approve bills for payment and set policies for various aspects of the library. In the last three years, policies have included a materials' selection policy, bylaws review, cash handling, and Internet use.

The City Council appoints the trustee board members, adopt an annual budget, and are the ears of the public for all issues in the city including the library.

The Friends of the Library operate a small bookstore using space in the library. They hold outdoor book sales four times per year that fund many activities including the summer reading program, the annual Angel Tea volunteer appreciation dinner and other library needs. These programs and activities would not be possible without their fiscal support.

External Opportunities and Threats

Funding is the primary external threat to the library's offerings. Because of anticipated funding restrictions for at least the foreseeable future, a proactive approach is proposed to streamline all library activities to fit within the budget. It should be made clear that these restrictions affect all city departments. The library wants to be proactive in this area.

SWOT results methodology

A SWOT analysis was conducted with the Brawley City Council, Library Board of Trustees, Library staff, LAMBS staff, and members of the general public. In the appendix, the total results of all information collected on flipcharts is presented along with a table at the end of each section outlining the items that were deemed most important by those present.

Plan

Objectives

During the workshop, the library aimed to achieve the following objectives:

- Identify priorities for materials
- Identify priorities for programs
- Identify priorities for open hours

After the workshop, the library aimed to achieve the following objectives:

- Assess identified priorities in order to offer community-centered programming and resources
- Assess library staff functions needed to fulfil community needs. Modify or create job descriptions to best perform duties

Key indicators

Achievement of the objectives will be measured using the following key indicators:

Quantitative:

- Usage statistics
- Program attendance

Qualitative:

- Staff evaluation
- Anecdotal information and/or formal survey
- Quarterly assessment by Library Board of objectives and results

Target groups

The stakeholders are the target for activities and the priority of resources. The quantitative statistics will be used to assess success.

Strategic approach

The strategy after the workshop is to take the input from the stakeholders, analyse it, and create a work plan to follow. Decisions about resources, programming, hours, etc. will be outlined.

Programs / activities

Specific programming areas to be explored from the SWOT analysis during the planning process include:

- **Book sales:** These are conducted by the Friends of the Library in conjunction with volunteers and library staff.
- **Adult Literacy programming:** Current programs should continue. Computer training opportunities were suggested and can be conducted under the California State Library's Adult Literacy Program (ALS) when appropriate. Information literacy including financial literacy offerings were suggested and will be incorporated into future programming.
- **Literacy in general:** The California state library provides funding for specific offerings with guidelines and reporting requirements. One-on-one and small group tutoring are the primary focus. FFL contributes to monthly story time costs. The current ESL offering of talk-time is not covered by this funding. Computer training can be covered by the CLLS as it is generally conducted singly or in small groups and focuses on the direct need of the patron. Identifying further computer instruction is helpful. Computer training opportunities are considered a high priority and will be incorporated into the work plan.
- **Materials offered:** This includes books, e-books, recorded books, media, and other suggestions. The value of these items was voted for. This has two aspects; 1) dollar value, and 2) intrinsic value to the user. The materials selection policy of the library covers both areas.
- **Programming:** Special events were requested. One idea is for a Saturday family day incorporating park and library interior space. Daytime special events, classes, bilingual story time, financial literacy, and a Library lecture series were indicated as important.
- **Auxiliary services:** Federal tax forms, having a copier, scanner, free Wi-Fi, etc. and other services were not voted for in the SWOT, but were listed as strengths.
- **E-devices:** Help with tablets, I-Pads, Cell phones, etc. was not specifically identified during the SWOT exercise. Staff currently help patrons with their electronic devices on an as-needed basis and will be part of the computer literacy offerings.
- **Expansion of services to adults and teens:** Ideas suggested include book clubs including one held at Paddy's on the Rock called "Ale and Tales" where adult beverages could be consumed by the readers. Use teen ambassadors for publicity and program recruitment. Many libraries have a teen advisory group that help let staff know trends and even aid in materials selection. This has been tried in Brawley at least three times, and is worth trying again. A collaboration with BUHS could be established for the library to offer book talks, information literacy guidelines, and research techniques.
- **Children's services:** One item was that elementary students do not make field trips to the library anymore. Although not voted on, consensus during discussion talked about increased collaboration with BESD. There are several items that can be worked on that could be implemented at the beginning of the 18-19 school year. These include offering class visits where library staff could give book talks, offer computer information literacy skills for the fourth grade up, talk about what the library offers, and other topics. The library has always offered assignment coordination where, when notified by teachers, the library puts books that regularly circulate on a temporary reserve so that more people can use them. Topics in

previous years have included California missions, science experiments, ancient civilizations such as Egypt and Greece, insects, Rainforest animals, etc.

- Common Core standards include print as well as electronic sources for research and report-writing. Collaboration with the school districts in Brawley and surrounding area, could give students of all ages more tools for success.

Implementation: Once the priorities for programs are identified, different models for providing services will be explored and an outline with calendar will be presented to the Library Board for input.

Publicity

The most important issue to those at the workshop was publicity and getting the word out about the programs and offerings at the library. Suggestions included using social media, use teen ambassadors to distribute flyers, use calendars such as on the city's website, Chamber of commerce, newspapers, etc., monthly displays, displays that emulate bookstores, a video segment on the library, Utility billing insert, Nixel text alert services, and word of mouth.

Conclusions

The current Brawley Public Library's two locations are responsive to our community needs. The main library is historically beautiful, in the center of town in a park setting and the interior is welcoming. The architecture and aesthetics are noteworthy. The Del Rio Branch is walkable with many apartment complexes nearby, and is cozy without being too small.

The majority of current programming is well-liked including the monthly story time, summer reading program, adult literacy offerings including English language Talk Time. LAMBS is celebrated as an innovative service of pre-school literacy that is taken to the needed users. More programming in various areas is wanted. Activities are balanced with funding, staff, and other resources. All program offerings will be made within these parameters.

Grants are a great source of opportunity for programming, resources and other activities and are diligently pursued

The materials available are enhanced by the ZipBook program. Staff is well-trained, responsive, welcoming, helpful, and at least one Spanish/English bilingual staff member is on duty during all open hours.

The library is supported by many stakeholders including the City Council, Library Board, Friends of the Library, literacy learners, library users, and the community in general.

The various suggestions from the strategic planning process will be incorporated into a work plan with timeline for implementation. The ultimate goal is to offer the highest ranking items on the SWOT analysis and increase publicity.

Appendices

January 22, 2018 S.W.O.T. Flip Chart Results

STRENGTHS:

Good customer service.
Adult literacy programming (2)
Achievements celebrated.
ESL service programming demand @ Del Rio.
State level recognition.
Hours of operation / weekend access. (1)
Grant writing capability in house.
LAMBS; Takes library to the people. (3)
Book sales, this is a place of knowledge. (6)
Value of books, printed materials. (1)
Free services.
Del Rio branch as info hub, eagerness to access info, programs.
ALS (1)
Reading, math, comp. literacy.
Monthly displays.
Staff
*Flexibility.
*Our people, well trained. (3)
*Volunteers.
*Emphasis on working w/comm., diverse audiences.
*Quality staff.
Materials.
City council support.
Cooperation w/Library Commission
Del Rio branch & Community Center (1)
Location (1)
Near other.
Physical building.
Aesthetic, integrity of architecture.
Safe environment.
Access.
Online, onsite inventory, quantity, quality, broader materials via SD.

Top votes for STRENGTHS:

SCORE	ITEM
6	Book Sales
3	LAMBS takes library to the people
3	Our people are well-trained
3 (2+1)	Adult Literacy programming/ALS
1	Hours of operation/weekend access
1	Value of books, printed materials
1	Del Rio Branch and community center
1	Location

WEAKNESSES:

\$\$ (1)
Traditional approach. (2)
Little program space (noise, furniture).
Publicity. (11)
No field trips of BESD students.
Transport challenge.
Adult outreach.
Behavioral Health.
Additional activities. (5)
Arts & crafts, knitting.
Staffing limitations. (2)
Special events w/alcohol at night.
Volunteers.
Quality & training challenge.

Top votes for WEAKNESSES:

SCORE	ITEM
11	Publicity
5	Additional activities
2	Traditional approach
2	Staffing limitations
1	\$\$

OPPORTUNITIES:

Fill staff vacancies w/focus on priorities. (3)
Use ICTC / leverage transit resources.
Prioritize budget to needs (ZBB).
Direct engagement w/students, visit BESD. (2)
Need for deeper relationships.
Technology.
Publicity. (9)
Offerings (ZipBooks).
Tours.
Modernization of traditional approach.
Dynamic services.
Weekend special family event (Sat.). (6)
Widely advertise:
Hours, esp. weekends.
ZipBooks.
Utility billing, insert text msg.
Barnes & Noble. (3)
Coffee shop set up. (1)
Maker spacers.
Movies, picnic.
Expand services to adults, teens. (11)
Story time.
Bilingual story time. (1)
Summer reading

Book clubs.
 Daytime special events. (4)
 Family oriented.
 Physical education.
 Computer Training opps. (3)
 Info. Literacy. (2)
 How to obtain info. / seek reliable info.
 How to apply for a loan, financial literacy. (1)
 Getting info out. (15)
 Making sure flyers reach community.
 Active engagement.
 Facebook (high visibility) & other social media platforms.
 BUHS Library Ambassadors (teens). (5)
 Church.
 Women's club.
 Need for public feedback to make approaches / strategies meaningful.
 Video segment on library. (3)
 Leverage community resources.
 Trainers / volunteers.
 Community calendar.
 Visual Rep.
 P&R. (*Parks and Recreation Department*)
 Library feature current info.
 Social media storefront. (1)
 Has to be done right.
 Classes: (2)
 Crocheting, knitting, photography.
 Official book club. (classics, contemp. "Ales & Tales")
 Library lecture series. (1)

Top votes for OPPORTUNITIES:

SCORE	ITEM
15	Getting info out
11	Expand services to adults, teens
9	Publicity
6	Weekend special family event (Sat)
5	Library Ambassadors (Teens)
4	Daytime special events
3	Fill staff vacancies with focus on priorities
3	Barnes & Noble
3	Computer Training Opps
3	Video segment on library
2	Direct engagement w/students, visit BESD
2	Info Literacy
2	Classes
1	Coffee Shop set up
1	Bilingual story time
1	How to apply for a loan, financial literacy
1	Social media storefront
1	Library lecture series

THREATS:

Limited funding. (1)
Lack of staff, bandwidth.
No separate meeting Space.
Low Utilization. (2)
Info accessed via internet & homes (as in user patterns).
"What's the point of having a library?"
Obsolescence.
Traditional Image of libraries.
Safety. (5)
Cooling center.
Public restrooms.
Warm place.

Top votes for THREATS:

SCORE	ITEM
5	Safety
2	Low utilization
1	Limited funding

Two year Work Plan for Brawley Public Library for FY 2017/18 and 2018/19

Calendar:

July 2017

Summer Reading Program

August 2017

Indoor Friends of the library book sale on 08/04-05

One week closure for inventory and training 08/12-21

September 2017

Storytimes on 09/16 & 21

Family Saturday on 09/21

October 2017

Friends of the library book sale 0/14

Storytimes on 10/19 & 21

November 2017

Storytimes on 11/16 & 18

Closed for Cattle Call Parade on 11/11

December 2017

Angel Tea 12/07

Storytimes on 12/16 & 21

January 2018

Storytimes on 01/18 & 20

Strategic Planning Session 01/22

February 2018

Storytimes on 02/15 & 17

Mexican Consulate mobile unit 02/24

March 2018

Storytimes on 03/15 & 17

April 2018

Storytimes on 04/19 & 21

Family Saturday on 04/21

National Library Week 04/08 – 14 “Libraries Lead”

Friends of the Library book sale 04/14

IV Reads... “Killers of the Flower Moon” 04/12

May 2018

Storytimes on 05/17 & 19

Contact Brawley Elementary School District, Magnolia, Mulberry, and Sacred Heart Schools in preparation of September’s kindergarten library card campaign in September

June 2018

Summer Reading Program begins 06/18 "Libraries Rock"

Storytimes at main library 06/22 & 06/29

Storytimes at Del Rio 06/21 & 06/28

Teen Storytimes 06/23 & 30

July 2018

Storytimes at main library 07/06, 13, 20, & 27 (party)

One of these dates will be at the Lions Center Pool

Storytimes at Del Rio 07/05, 12, 19, & 26 (party)

I.V. Gem & Mineral Society presentation for all ages on 07/00

August 2018

Closed for one week for cleaning, inventory, valley-wide training 08/11 – 20

September 2018

Storytimes on 09/15 & 20

Library cards for kindergartners campaign kick-off 09/10

Teen Ambassadors first meeting 09/

Mexican Consulate mobile unit 09/22

October 2018

Storytimes on 10/18 & 20

Friends of the library book sale 10/

November 2018

Storytimes on 11/15 & 17

Closed for Cattle Call Parade on 11/10

December 2018

Storytimes on 12/15 & 20

Angel Tea 12/06 (May be changed to a different date or month)

January 2019

Storytimes on 01/17 & 19

Financial literacy program (4 to 6 weeks to be scheduled)

February 2019

Storytimes on 02/16 & 21

Mexican Consulate mobile unit 02/

Friends of the Library Book sale

March 2019

Storytimes on 03/16 & 21

April 2019

Storytimes on 04/18 & 20

Friends of the Library book sale 04/

National Library Week 04/07-13

IV Reads... 04/11

May 2019

Storytimes on 05/16 & 18

Contact Brawley Elementary School District, Magnolia, Mulberry, and Sacred Heart Schools in preparation of September's kindergarten library card campaign in September

June 2019

Summer Reading Program begins 06/17 "A Universe of Stories"

Storytimes at main library 06/21 & 06/28

Storytimes at Del Rio 06/20 & 06/27

Teen Storytimes 06/22 & 29

New Programs:

Kindergarten Library Card Drive: The goal is to have every kindergartner in Brawley get a library card. There are commercial products for advertising and program guides available. Administration for each district will be contacted to outline the project. In September, a teacher's guide, parent letter, and applications will be given to each kindergarten class. The parent letter and application are sent home. The parent and child fill out the form and return it to their teacher. Library staff will pick up the applications, process them and each child is able to borrow materials from the library.

Family Saturdays will be an enhanced story time. The goal is to offer organizations a time/space to disseminate information to families, have multiple literacy activities and games, and provide a family-centered event. September and April will start the project and it is anticipated that not only library space, but the park will be used as well. A program to assist patrons in using e-devices will be featured including promotion of the e-books available through the catalog.

Teen Ambassadors: Brawley Union High School will be contacted to let them know about the teen ambassador program. Teens meet at the library and will be asked to help with publicity for events associated with the library. They can hand out fliers, contact people, and other tasks related to getting the word out about the library.

Financial literacy will be offered. Classes on budgeting, checking, credit, simple taxes, etc. can be offered over a 4-6 week period. A professional will be offering the class. The program will be started in January 2019 or earlier if a teacher is available.

Teacher collaborations: Hand out information to teachers regarding services that can be offered to them. These will include class visits to the library; library staff visits to classrooms; the ability to put circulating material on reserve during peak assignment time; age-appropriate computer information literacy and reference/research techniques; and other suggestions that may come up.

Existing Programs:

Storytimes: Storytimes are held on the third Thursday evening at the Del Rio branch and the third Saturday at the main library. A thematic storytime features an introductory song, finger play, story, activity/craft and snacks.

Friends of the Library book sales: Donations of materials to the library are checked and some are added to the library's collection. The remainder are donated to the Friends of the Library for the bookstore or outdoor book sale. The proceeds from the sales are used to purchase prizes for the summer reading program, and big-ticket items that are needed by the library.

Angel Tea: An annual volunteer tamale dinner is held annually to thank all who volunteer and participate in library programming. The tea is usually held on the first Thursday of December, but the last two years have had conflicts with other community events. Changing the date needs to be considered.

Mexican Consulate mobile unit: Twice per year, the consulate offers services to Mexican citizens at various sites throughout the county. It has been held at the Del Rio Community center, but may move to the main library for convenience and accessibility. The February 2018 meeting will determine if future events are logistically possible for future dates.

IV Reads... is a county-wide program where all are invited to read the same book and attend activities at various libraries. The library in Brawley has their event during national library week.

National Library week: The American Library Association leads a week-long celebration of libraries. During this week, Brawley has a Friends book sale, IV Reads... event and receives a proclamation from the Brawley City Council.

Summer Reading Program: For six weeks starting mid-June and ending with a celebration at the end of July, story times and presentations are made weekly. Many guests present programs and/or information on the summer's theme. One storytime is held at the Lion's Center Pool courtesy of the Brawley Parks and Recreation Department. Prizes for the summer reading program are provided by the Friends of the Library. 2018 will mark the third year that the Fraternal Order of Elks of Brawley have received a national Elks' grant to hand out 50 fully-loaded school backpacks to the top readers.

Adult English language literacy: One-on-one tutoring and small group tutoring are offered to adults. Some computer programs to develop literacy are used. Basic computer classes are offered. An ESL English language talk-time is offered. The majority of tutoring happens at the Del Rio branch. An annual application and semi-annual reports are made to the California State Library for grant funding.

More classes for knitting, crocheting, and other activities were asked for at the planning session. The Brawley Parks and Recreation department offers some of these at the senior center and other locations. Flyers will be posted from the senior center and recreation departments. At a staff meeting, library staff will be briefed on these offerings so that when patrons ask, they can be referred.

A book club could be offered if a volunteer can be found to coordinate the dates, times, selections, etc. Previous clubs centered on a specific author (Twilight series by Stephenie Meyer) and were conducted by a volunteer.

Two year Work Plan for LAMBS for FY 2017/18 and 2018/19

Thematic 7-week programs are run at least 5 times per year. Preschools and daycare centers are visited throughout Imperial County. Funding is primarily from the Imperial First Five Commission (formerly Prop 10). Other funding comes from the California Library Literacy Services Act grants.

Quarterly reports and a year-end report are required. First Five Commission Awards are valid for two years. The next request for proposal should be submitted in March, 2019. An annual report to the California State Library contains information about LAMBS and the adult English language literacy programs that are offered.

A minimum of ten parent events are held at various preschool jurisdictions. Staff models reading to a child, how to select a book, and offers simple activities to do at home with a child. The vehicle attends 6 – 10 health fairs sponsored by Imperial First Five each year. The children's fair and the Cattle Call Parade are other annual events.

Friends of the Brawley Public Library

The Friends of the Brawley Public Library do an incredible job. The organization could be more helpful to the library once the Friends are a certified 501(3)c organization. This designation offers more grant opportunities where a 501(3)c designation is required.

A recruitment for volunteers to work in the bookstore, book sales, publicity, program facilitation, errands, technology expertise to offer classes, other expertise to offer workshops, and myriad other assistance to the library could be developed. A volunteer coordinator would be needed.

RESOLUTION NO. 2018-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA
ADOPTING THE BRAWLEY PUBLIC LIBRARY'S STRATEGIC PLAN AND WORK
PLAN FOR FISCAL YEARS 2017-2018 AND 2018-2019**

WHEREAS, a joint strategic planning workshop with the City Council of the City of Brawley, California and Brawley Public Library Board of Trustees was held on January 22, 2018; and

WHEREAS, public comments were gathered concerning the strengths, weaknesses, opportunities, and threats to the library; and

WHEREAS, said comments were compiled and counted to establish priorities and direction for the library; and

WHEREAS, the results were identified and expanded upon within the official report; and

WHEREAS, a two-year calendar-based work plan was developed to actualize the concepts and priorities of the plan.

WHEREAS, the Brawley Public Library Board of Trustees took formal action to approve said documents on April 11, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA HEREBY APPROVES AND ADOPTS THE BRAWLEY PUBLIC LIBRARY STRATEGIC PLAN AND WORK PLAN FISCAL YEARS 2017-2018 AND 2018-2019.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held April 23, 2018.

CITY OF BRAWLEY, CALIFORNIA

George A. Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

**STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
CITY OF BRAWLEY)**

I, ALMA BENAVIDES, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. 2018- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 1st day of May 2018 and that it was so adopted by the following roll call vote:

AYES:

NAYES:

ABSTAIN:

ABSENT:

DATED: May 1, 2018

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: May 1, 2018

City Manager:



PREPARED BY: Chuck Peraza, Fire Chief

PRESENTED BY: Chuck Peraza, Fire Chief

SUBJECT: Brawley Fire Department - Purchase and Replacement of Thirty-Two Self-Contained Breathing Apparatus (SCBA)

CITY MANAGER RECOMMENDATION: Authorize the SCBA purchase in the amount of \$182,084, utilizing a piggyback provision of State of California Contract No. 1-17-42-04, to replace existing outdated and non-compliant units.

DISCUSSION: The Brawley City Council approved a capital project and earmarked \$210,0000 from the General Fund Reserve to purchase self-contained breathing apparatus in Fiscal Year 2016/17. At that time, the City Council directed staff to research potential grant funding to offset the expense of the project.

As directed, City staff undertook a focused grant seeking effort, prepared and submitted a FEMA application. The FEMA grant opportunity is pursued by hundreds of career and volunteer departments throughout the United States and the allotted funds are rapidly depleted. Once an agency applies for a grant, it may take up to one full year before a department is notified with an approval or denial.

The City of Brawley submitted its application in the Fall of 2016 and was notified of denial in the Winter of 2017. With the passage of time, the need to accomplish this project has become more time sensitive to ensure the safety of Firefighters and provide the equipment necessary for job performance.

The proposed replacement project involves the purchase of thirty-two (32) harnesses, sixty-two (62) cylinders and thirty-two (32) facemasks. This project will replace aged and outdated units currently being used that are near or are non-compliant with fire standards. The existing harnesses, cylinders and masks being replaced are all older than ten years, and constructed prior to two previous editions of National Fire Protection Association (NFPA) 1981. Currently the department does not have any SCBA compliant with the 2013 edition of NFPA 1981. The current cylinder inventory of the Brawley Fire Department is outdated, with many of the cylinders on their last hydrostatic test date before they must be replaced entirely. Older harnesses and masks are becoming increasingly difficult to repair and test due to obsolete replacement parts.

The goal of the Brawley Fire Department is to create an emergence response system that reduces the safety risk to responders, as well as the public. Without up-to-date personal protective equipment, firefighters are placed at a greater than necessary risk while responding, decreasing their ability to

effectively protect the citizens they are sworn to protect and serve. The life expectancy of new air cylinders is fifteen years and the harnesses are up to twenty years.

The SCBA's purchased will be used nearly every day for the life of the equipment. Replacement SCBA units will have a profound impact on reducing the actual and perceived risks to Firefighters, as well as the community. Current units that are obsolete and no longer meet NFPA standards will be replaced with newer units that not only meet standards, but are lighter, more ergonomically correct and provide longer work periods. The newer units will allow Firefighters to respond with not only greater protection, but greater confidence in their equipment.

Replacement of thirty-two (32) units at once will aid the Brawley Fire Department in establishing a future replacement schedule, at planned intervals. This project will ensure that for the foreseeable future, Brawley Firefighters will have the equipment needed to perform their work safely and effectively.

The Brawley Fire Department researched a piggyback opportunity to assist with cost savings and reduce administrative burdens. The City is able to use CALFIRE's current contract with a vendor who has quoted a model of equipment with which Brawley Fire has familiarity and the Fire Chief has determined to be suitable. The original quote provided from ALLSTAR Fire Equipment was \$252,549.10. Utilizing the piggyback provision of the State of California contract, ALLSTAR revised the quote to \$182,084.05.

The Brawley Fire Department respectfully requests the City Council's approval to proceed with acquiring the equipment necessary for Cite fire personnel to safely perform their job.

FISCAL IMPACT: \$182,084.05, Maintenance Fund

ATTACHMENTS: ALLSTAR Fire Equipment, Inc. quote, State of California Contract No. 1-17-42-04

ALLSTAR

Fire Equipment Inc.

12328 Lower Azusa Road
Arcadia, California 91006
Phone 626-652-0900 Fax 626-652-0920

Sales Quote

April 24, 2018

To: Brawley FD
Attn: Chuck Peraza
E-Mail: CPeraza@brawley-ca.gov

Per your request, we are pleased to quote on the following.

Qty		Unit	Description	Price	Extension
32		Ea	Scott - p/n X3314N22200302 / Air-Pak X3 - 4500 psi CGA Connection, Standard Harness, QD Regulator, Dual EBSS, PASS with Pak- Tracker, Fixed EZ-Scape Pro Belt - Includes: (32) Mask - AV-3000HT (M) face piece with Amp Bracket (32) Cylinder - Carbon 4500 psi, 45-min, CGA (32) EPIC 3 - Voice Amplifier	\$4,488.26	\$143,624.32
32		Ea	Scott - p/n 804722-01 / Cylinder, 4500 psig, 45 Minute with CGA Valve Assembly	\$792.60	\$25,363.20
Quote Valid Till 12-30-18					
Terms: Net 30					
FOB: Destination					
Delivery: 4-6 Weeks ARO or Sooner					

Subtotal	\$168,987.52
7.750%	\$13,096.53
S & H	\$0.00
Total	\$182,084.05

Rene Reyes
rener@allstarfire.com



Department of General Services
Procurement Division
707 Third Street, 2nd Floor
West Sacramento, CA 95605-2811

State of California
CONTRACT USER INSTRUCTIONS

**** MANDATORY ****

CONTRACT NUMBER:	1-17-42-04
DESCRIPTION:	Self Contained Breathing Apparatus (SCBA)
CONTRACTOR(S):	Allstar Fire Equipment, Inc. (Allstar)
CONTRACT TERM:	06/29/2017 through 06/30/2020
STATE CONTRACT ADMINISTRATOR:	John D'Elia (916) 375-4433 John.delia@dgs.ca.gov

The contract user instructions, products, and pricing are included herein. All purchase documents issued under this contract incorporate the contract terms and applicable California General Provisions:
<http://www.documents.dgs.ca.gov/pd/modellang/GPnonIT060810.pdf> (GSPD-401 Non-IT Commodities, rev 06/08/2010)

Cal eProcure link: www.caleprocure.ca.gov

ORDER PLACEMENT INFORMATION		All Star Fire Equipment, Inc.
U.S. Mail	Contact	Contractor Contract Manager
Allstar Fire Equipment, Inc. 2552 Barrington Court Hayward, Ca. 94545	Attn: Mark Preisendorf Email: markp@allstarfire.com Telephone: (510) 887-6295 FAX: (510) 887-6298 Cell: (510) 363-5517	Lee A. Fishel, Vice President 2552 Barrington Court Hayward, Ca. 94545 Email: leef@allstarfire.com Telephone: (510) 887-6295 Fax: (510) 887-6298 Cell: (510) 714-8559
Allstar Fire Equipment, Inc. 12328 Lower Azusa Rd. Arcadia, Ca. 91006	Attn: Rene Reyes Email: rener@allstarfire.com Telephone: (626) 652-0900 FAX: (626) 652-0920	
www.allstarfir.com		

<signature on file>
John D'Elia, Contract Administrator

Date: 7/03/2017

Mandatory Contract Number 1-17-42-04
Contract User Instructions

1. SCOPE

The State's contract with Allstar Fire Equipment, Inc. (Contractor) provides Self Contained Breathing Apparatuses (SCBA) at contracted pricing to the State of California and local governmental agencies in accordance with the requirements of Contract # 1-17-42-04. The contractor shall supply the entire portfolio of products as identified in the contract and will be the primary point of contact for data collection, reporting, and distribution of SCBA to the State.

The contract term is for three (3) years with an option to extend the contract for two (2) additional one (1) period or portion thereof. The terms, conditions, and prices for the contract extension option shall be by mutual agreement between the contractor and the State. If a mutual agreement cannot be met the contract may be terminated at the end of the current contract term.

2. CONTRACT USAGE/RULES

A. State Departments

- The use of this contract is mandatory for the State of California Department of Forestry and Fire Protection (CALFIRE) and Non-Mandatory for other State Departments.
- Ordering departments must adhere to all applicable State laws, regulations, policies, best practices, and purchasing authority requirements, e.g. California Codes, Code of Regulations, State Administrative Manual, Management Memos, and State Contracting Manual Volume 2 and 3, as applicable.
- Prior to placing orders against this contract, departments must have been granted non-IT purchasing authority by the Department of General Services, Procurement Division (DGS/PD) for the use of this statewide contract. The department's current purchasing authority number must be entered in the appropriate location on each purchase document. Departments that have not been granted purchasing authority by DGS/PD for the use of the State's statewide contracts may access the Purchasing Authority Application at <http://www.dgs.ca.gov/pd/Programs/Delegated.aspx> or may contact DGS/PD's Purchasing Authority Management Section by e-mail at pams@dgs.ca.gov.
- Departments must have a Department of General Services (DGS) agency billing code prior to placing orders against this contract. Ordering departments may contact their Purchasing Authority contact or their department's fiscal office to obtain this information.

B. Local Governmental Agencies

- Local governmental agency use of this contract is optional.
- Local government agencies are defined as "any city, county, city and county, district or other governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges", empowered to expend public funds for the acquisition of products, per Public Contract Code Chapter 2, Paragraph 10298 (a) (b). While the State makes this contract available to local governmental agencies, each local governmental agency should determine whether this contract is consistent with its procurement policies and regulations.
- Local governmental agencies shall have the same rights and privileges as the State under the terms of this contract. Any agencies desiring to participate shall be required to adhere to the same responsibilities as do State agencies and have no authority to amend, modify or change any condition of the contract.

Mandatory Contract Number 1-17-42-04
Contract User Instructions

- Local governmental agencies must have a DGS agency billing code prior to placing orders against this contract. DGS agency billing codes may be obtained by emailing the DGS billing code contact with the following information:
 - Local governmental agency
 - Contact name
 - Telephone number
 - Mailing address
 - Facsimile number and e-mail address

DGS Billing Code Contact: 916-375-4400

- C. Unless otherwise specified within this document, the term "ordering agencies" will refer to all State departments and/or local governmental agencies eligible to utilize this contract. Ordering and/or usage instructions exclusive to State departments or local governmental agencies shall be identified within each article.

3. DGS ADMINISTRATIVE FEES

A. State Departments

The DGS will bill each State department an administrative fee for use of this statewide contract. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS.

Current fees are available online in the Price Book & Directory of Services located at:
<http://www.dgs.ca.gov/ofs/home.aspx> (Go to Price Book and click on "Purchasing" under Procurement Division.)

B. Local Governmental

For all local government agency transactions issued against the contract, the Contractor is required to remit the DGS/PD an Incentive Fee of an amount equal to 1% of the total purchase order amount excluding taxes and freight. This Incentive Fee shall not be included in the agency's purchase price, nor invoiced or charged to the purchasing entity. All prices quoted to local governmental agency customers shall reflect State contract pricing, including any and all applicable discounts, and shall include no other add-on fees.

4. SB/DVBE OFF-RAMP PROVISION

The SCBA Statewide Contract 1-17-42-04 is **mandatory** for use by CalFire except when the "SB/DVBE Off-Ramp" provision is utilized. The SB/DVBE Off-Ramp provision allows a State department to, at its option, purchase contract items from a certified Small Business (SB), including a "microbusiness" (MB), or a Disabled Veteran Business Enterprise (DVBE) in accordance with the rules outlined within this document.

Note: The rules outlined herein are exclusive to the SCBA Statewide Contract 1-17-42-04 and do not affect any other contract. Departments may not use the SB/DVBE Off-ramp provision to buy outside of the mandatory statewide contract if the rules cannot be applied. In these situations, the purchase must be made through the mandatory statewide contract.

Mandatory Contract Number 1-17-42-04
Contract User Instructions

A. SB/DVBE Offramp Provision Usage Rules

In order to utilize the SB/DVBE Off-ramp provision, departments must comply with the following usage rules:

Requirement	Description / Procedure
Purchasing Authority	Departments must have approved Purchasing Authority Category for SB/DVBE Option per GC section 14838.5(a) granted by the DGS/PD in order to utilize the SB/DVBE Off-Ramp provision as identified within the statewide contract..
Transaction Limits	Transactions must be less than \$250,000 excluding sales and use tax, finance charges, postage, and handling charges.
Supplier Certifications	SB/DVBE Offramp purchases must be made to a supplier with a current California SB or DVBE certification. State departments can verify certifications at the following website: www.caleprocure.ca.gov
Price Quotations	<p>Departments must obtain price quotations from California-certified SB, MB, or DVBE supplier(s) as follows:</p> <ul style="list-style-type: none"> ➤ For purchases between <u>\$0 and under \$5,000</u>, departments must obtain at least one (1) phone quote or written quote. ➤ For purchases between <u>\$5,000 and under \$250,000</u>, departments must obtain at least two (2) price quotations. Refer to SCM Volume 3, Chap.4. <p><u>Note:</u> Quotes must be obtained from suppliers of the same certification type (SB or DVBE).</p>
Evaluation	<p>State departments must document in the procurement file that the products being purchased are:</p> <ol style="list-style-type: none"> 1) <u>The same brand and model</u> as the products available from the statewide contract including product description, functional requirements, and manufacturer warranties as provided in the statewide contract; <u>and</u> 2) <u>Equal to or less expensive</u> than the pricing offered from the statewide contract for the equivalent products based on the total order value before taxes.
Identifying Off Ramp purchases	<p>Departments electing to exercise the Off Ramp provision by conducting a SB/DVBE Option purchase <u>must</u>, when executing the resulting purchase document, enter "OFF RAMP" in the box titled "Leveraged Procurement Agreement No." on the STD.65.</p> <p>Refer to the following example for identifying Off Ramp purchases.</p>

Mandatory Contract Number 1-17-42-04
Contract User Instructions

STATE OF CALIFORNIA - GENERAL SERVICES PROCUREMENT DIVISION PURCHASING AUTHORITY PURCHASE ORDER STD 55 (REV 7/2003)		CONTRACT REGISTRATION NUMBER CPI234567	AGENCY ORDER NUMBER 12-HQ-0092	AMENDMENT NO.
SUPPLIER: The numbers identified above MUST be shown on Invoice & Packing Slip		DATE 01/10/2012	PAGE OF PAGE 1 1	
S H I P T O	Department of General Services 707 3rd Street, 2nd Floor West Sacramento, CA 95605 Attn: Jane Doe (916) 375-1111	B I L L T O	Department of General Services 707 3rd Street, 2nd Floor West Sacramento, CA 95605 Attn: John Doe (916) 375-1111	AGENCY BILLING CODE 99999 PURCHASING AUTHORITY NUMBER 9G-0113-DGS-HQ1 LEVERAGED PROCUREMENT AGREEMENT NO. OFF RAMP

B. Off Ramp Documentation

Requirement	Description / Procedure
Off Ramp Documentation	<p>The procurement file must be documented to support the contract award and the action taken including the following documents:</p> <ul style="list-style-type: none"> • Copy of Statewide Contract User Instructions in support of executing a SB/DVBE purchase outside of the mandatory contract. • Statewide contract pricing sheet, highlighting the equivalent products being purchased and used for evaluation. • SB or DVBE price quotes obtained. • SB or DVBE certification verification. <p>Refer to SCM Volume 3 for additional documentation requirements.</p>

5. EXEMPT PURCHASES

There is no Exempt Purchases associated with this contract.

6. PROBLEM RESOLUTION/SUPPLIER PERFORMANCE

Ordering agencies and/or contractors shall inform the State Contract Administrator (CA) of any technical or contractual difficulties encountered during contract performance in a timely manner. This includes and is not limited to informal disputes, supplier performance, outstanding deliveries, etc.

For contractor performance issues, ordering agencies must submit a completed [Supplier Performance Report](#) via email to the CA identified in Article 34 (Contract Administration). The ordering agency should include all relevant information and/or documentation (i.e. Purchase documents).

7. CONTRACT ITEMS

The contract items are divided into two different categories: Core and Non-Core. The Core items are a fixed price and are listed in Attachment A, Pricing Worksheet. All Non-Core items are discounted at twenty five 25% and are listed in Attachment A1, Non-Core Catalog.

8. SPECIFICATIONS

All products offered in Attachment A, Pricing Worksheet must conform to the Attachment B, State of California Bid Specification Number 4240-3787, dated 4/19/2017.

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Contract User Instructions

9. CUSTOMER SERVICE

The Contractor will have a customer service unit that is dedicated to this contract. The customer service unit provides office and personnel resources for responding to inquiries, including telephone and email coverage weekdays during the hours of 8:00 a.m. - 5:00 p.m., PT.

The customer service unit shall be staffed with individuals that:

- Are trained in the requirements of this contract;
- Have the authority to take administrative action to correct problems that may occur; and
- Are designated for training and general customer service follow-up.

The Contractor's customer service unit shall respond to all customer inquiries within one (1) business day of initial contact.

Contact	Phone	Email
ReneReyes	(800) 425-5787 S. Cal.	rener@allstarfire.com
Mark Preisendorf	(800) 200-2334 N. Cal	markp@allstarfire.com

10. ELECTRONIC CATALOG/CONTRACT WEBSITE CONTENTS

An Electronic Catalog is not applicable to this contract.

11. PRE-ORDER CONFIGURATION CONSULTATION (OFFER GENERATION)

The Contractor shall provide pre-order technical consultation and configuration assistance to ordering departments in order to assure acquired configurations are operationally designed for the ordering agency's needs.

12. OFFER FORMAT

Not Applicable to this contract.

13. ELECTRONIC WASTE RECYCLING FEE

There is no electronic waste recycling fee associated with this contract.

14. PRODUCT SUBSTITUTIONS

The products and configurations proposed to meet the requirements of this RFP may be available throughout the duration of the contract term. If, during the life of the contract, a contract product is discontinued, the Contractor shall notify the State Contract Administrator (CA) in writing and propose a comparable substitute product at least 60 calendar days prior to product discontinuation. The CA will review the substitute product and determine acceptability.

Once the substitute product has been approved, the CA will provide written approval to the Contractor. These changes will be made in the form of a contract supplement.

The Contractor will maintain the contract price as bid throughout the original term of the contract and any extension(s), including upon approved substitution. If no substitute product is available that meets or exceeds the specifications due to fundamental technology or market change, the State may alter the requirements to meet the updated marketplace standards.

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Contract User Instructions

Obsolescence of a product may be determined at the discretion of the State.

The Contractor shall not substitute products without written approval from the CA.

15. PROMOTIONAL PRICING

Promotional Pricing is not applicable to this contract.

16. STATE AGENCY INFORMATION TECHNOLOGY CERTIFICATION REQUIREMENT

There is no technology certification requirement associated with this contract.

17. PURCHASE EXECUTION

A. State Departments

1) Std. 65 Purchase Documents

State departments not transacting in FISCAL must use the Purchasing Authority Purchase Order (Std. 65) for purchase execution. An electronic version of the Std. 65 is available at the Office of State Publishing web site: <http://www.dgs.ca.gov/pd/Forms.aspx> (select Standard Forms).

All Purchasing Authority Purchase Orders (Std. 65) must contain the following:

- Agency Order Number (Purchase Order Number)
- Ordering Agency Name
- Agency Billing Code
- Purchasing Authority Number
- Leveraged Procurement Number (Contract Number)
- Supplier Information (Contact Name, Address, Phone Number, Fax Number, E-mail)
- Line Item number
- Quantity
- Unit of Measure
- Commodity Code Number
- Product Description
- Unit Price
- Extension Price

2) FISCAL Purchase Documents

State departments transacting in FISCAL will follow the FISCAL procurement and contracting procedures.

3) Blanket Orders

The use of blanket orders against this statewide contract is not allowed.

B. Local Governmental Agencies

Local governmental agencies may use their own purchase document for purchase execution. The purchase documents must include the same data elements as listed above (Exception: Purchasing Authority Number is used by State departments only)

18. MINIMUM ORDER

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Contract User Instructions

There is no minimum order for this contract.

19. ORDERING PROCEDURE

A. Ordering Methods:

Ordering agencies are to submit appropriate purchase documents directly to the contractor(s) via one of the following ordering methods:

- U.S. Mail
- Facsimile
- Email

The contractor's Order Placement Information is as follows:

ORDER PLACEMENT INFORMATION		
U.S. Mail	Facsimile	Email
Allstar Fire Equipment, Inc. 2552 Barrington Court Hayward, Ca. 94545 OR 12328 Lower Azusa Rd. Arcadia, Ca. 91006	(510) 887-6298 (626) 652-0920	markp@allstarfire.com rener@allstarfire.com

Note: When using any of the ordering methods specified above, all State departments must conform to proper State procedures.

20. ORDER ACCEPTANCE

The Contractor shall accept orders from any State department or local governmental agency. The Contractor shall not accept purchase documents for this contract that:

- Are incomplete;
- Contain non-contract items; or
- Contain non-contract terms and conditions.

The Contractor must not refuse to accept orders from any State department or local governmental agency for any other reason without written authorization from the CA.

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21. ORDER RECEIPT CONFIRMATION

The Contractor will provide ordering agencies with an order receipt confirmation, via e-mail or facsimile, within one (1) business day of receipt of purchase document. The Order Receipt Confirmation shall include the following information:

- Ordering Agency Name
- Agency Order Number (Purchase Order Number)
- Contractor's Order Number
- Description of Goods
- Total Cost
- Anticipated Delivery Date
- Identification of any Out of Stock/Discontinued Items

22. OUT OF STOCK REMEDY

Upon receipt of order acknowledgment identifying out of stock items, the ordering agencies shall have the following options:

- Request back order; or
- Cancel the item from the order with no penalty.

Contractor will provide notification to the ordering agencies regarding out-of-stock items which have been back ordered.

Under no circumstance is the Contractor permitted to make substitutions with non-contract items or unauthorized products.

23. DISCONTINUED ITEM REMEDY

Upon receipt of order acknowledgment identifying discontinued items, the ordering agencies shall have the following options:

- Amend purchase document to reflect State-approved substitute item (per Article 14, Product Substitutions/Discontinued Items)
- Cancel the item from the order.

Under no circumstance is the Contractor permitted to make substitutions with non-contract items or unauthorized products without approval from the CA.

24. DELIVERY SCHEDULES

Delivery for orders placed against this contract shall be in accordance with the following:

A. Locations

Deliveries are to be made (statewide) to the location specified on the individual purchase order, which may include, but not limited to inside buildings, high-rise office buildings, and receiving docks.

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Contract User Instructions

B. Schedule

Bidder shall be given fourteen (14) business days after receipt of order (ARO) to deliver the ordered products. Exception: Cylinders with custom logos will be delivered within 90 days ARO. Since receiving hours will vary by facility, it will be the Contractor's responsibility to check with each facility for their specific delivery hours before delivery occurs.

If purchasing components only, delivery is at the discretion of the department and the contractor. This should be discussed at time of order placement.

Contractor is requested to make deliveries in Los Angeles County, Orange County, San Bernardino Metropolitan Area, and San Diego Metropolitan Area during off-peak hours. Off-peak hours are Monday through Friday, 10:00 AM to 4:00 PM.

C. Security Requirements

Deliveries may be made to locations inside secure institutional grounds (such as the California State Prisons) that require prior clearances to be made for delivery drivers. Since security clearance procedures for each facility may vary, it will be the Contractor's responsibility for contacting the secure location for security clearance procedures, hours of operation for deliveries and service, dress code, and other rules of delivery.

25. EMERGENCY/EXPEDITED ORDERS

Not applicable for this RFP.

26. FREE ON BOARD (F.O.B.) DESTINATION

All prices are F.O.B. destination; freight prepaid by the contractor, to the ordering organization's receiving point. Responsibility and liability for loss or damage for all orders will remain with the contractor until final inspection and acceptance, when all responsibility will pass to the ordering organization, except the responsibility for latent defects, fraud, and the warranty obligations.

27. PALLETS

Unless otherwise specified on the ordering agency's purchase order document, standard commercially available pallet sizes should be used. All pallets shall be of sturdy construction and adequate condition to assure delivery of the goods without damage to the goods or safety hazards.

Exchange pallets may be available; however, the State assumes no responsibility for the availability to exchange pallets. Delivery drivers shall not remove more pallets from the location than delivering at time of delivery.

28. SHIPPED ORDERS

All shipments shall be in accordance with the General Provisions, section 12 entitled "Packing and Shipment". The General Provisions are available at:

<http://www.documents.dgs.ca.gov/pd/modellang/GPnonIT060810.pdf>

29. PACKING SLIP

Packing slip requirements shall be in accordance with the General Provisions, section 12 entitled "Packing and Shipment"

30. PACKING LABEL

Mandatory Contract Number 1-17-42-04
Contract User Instructions

A packing label will also be included with each order shipped and include the following items, visible on the outside of the box:

- Authorized Purchaser
- Address
- Department and floor
- Authorized Purchaser Contact Name
- Authorized Purchaser Telephone Number

31. HAZARDOUS MATERIALS DOCUMENTATION

For products that contain hazardous chemicals, as defined by California Code of Regulations, Title 8, Section 339, the Contractor must provide a Material Safety Data Sheet (MSDS), via facsimile or email, to the ordering agency upon written request.

32. INSTALLATION

Installation is not applicable to this contract.

33. INSPECTION AND ACCEPTANCE

Inspection and Acceptance must comply with General Provisions (rev 06/08/2010), Paragraph 17 entitled "Inspection, Acceptance and Rejection". The General Provisions are available at:
<http://www.documents.dgs.ca.gov/pd/modellano/GPnonIT060810.pdf>.

34. CONTRACT ADMINISTRATION

Both the State and the contractor have assigned contract administrators as the single points of contact for problem resolution and related contract issues.

Administrator Information	DGS/PD (State Contract Administrator)	Allstar Fire Equipment, Inc. (Contractor)
Contact Name:	John D'Elia	Lee Fishel
Telephone:	(916) 375-4433	(510) 887-6295 office (510) 714-8559 cell
Facsimile:	(916) 375-4613	(510) 887-6298
Email:	john.delia@dgs.ca.gov	leef@allstarfire.com
Address:	DGS/Procurement Division Attn: John D'Elia 707 Third Street, 2 nd Floor, MS 201 West Sacramento, CA 95605	Allstar Fire Equipment, Inc. Attn: Lee Fishel 2552 Barrington Court Hayward, CA 94545

35. RETURN POLICY

Contractor will accept all products for return at no cost to the ordering agency within 30 calendar days of delivery, and refund the customer in full.

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Contract User Instructions

Note: Products returned should be in the packaging as delivered and include all documentation. Lost or damaged packaging materials and/or documentation shall be supplied by the Contractor. The Contractor shall not charge for these materials in excess of the Contractor's cost or the ten (10) percent Restocking Fee, whichever is lower. The Contractor shall provide the CA and/or ordering department(s) a copy of the Contractor's material cost, if requested, within ten (10) days of request.

All returns shall be picked up within seven (7) working days of notification. Notification is defined as notice in writing, by facsimile or e-mail.

36. CREDIT POLICY

The Contractor shall offer credit/refund for the following items:

- Items shipped in error
- Defective or freight-damaged items

In all cases, the ordering agency shall have the option of taking an exchange or receiving a credit, or receiving a refund.

The Contractor will be responsible for the credit or replacement of all products, including those covered by manufacturer warranties. Contractor cannot require the ordering agency to deal directly with the manufacturer.

37. RESTOCKING FEES

The Contractor will not impose a restocking fee on the ordering agency for the following situations:

- Items returned that were damaged upon receipt
- Incorrect items shipped
- Items that are returned, but exchanged for other items within 30 calendar days.

Re-stocking fees for all other reasons shall be no greater than ten percent (10%) of the value of the items needing re-stocking.

The packaging and documentation provisions of Article 35, Return Policy, shall apply to re-stocked items.

The Contractor will not be required to accept returns more than 60 days after delivery. The State will be responsible for return transportation costs to the Contractor if so accepted after 60 days after delivery.

38. INVOICING

Ordering agencies may require separate invoicing, as specified by each ordering organization. Invoices will contain the following information:

- Contractor's name, address and telephone number
- Leveraged Procurement Number (Contract Number)
- Agency Order Number (Purchase Order Number)
- Item and commodity code number
- Quantity purchased
- Contract price and extension
- State sales and/or use tax
- Prompt payment discounts/cash discounts, if applicable
- Totals for each order

Mandatory Contract Number 1-17-42-04
Contract User Instructions

Invoices shall be submitted to the ordering agencies within seven (7) calendar days from date of delivery.

39. PAYMENT

A. Terms

Payment terms for this contract are net forty-five (45) days. Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927, et seq. Unless expressly exempted by statute, the Act requires State departments to pay properly submitted, undisputed invoices not more than forty-five (45) days after the date of acceptance of goods, performance of services, or receipt of an undisputed invoice, whichever is later.

B. CAL-Card Use

Use of the CAL-Card for payment of invoices is not allowed under this statewide contract.

C. State Financial Marketplace

The State reserves the right to select the form of payment for all procurements, be it either an outright purchase with payment rendered directly by the State, or a financing/lease-purchase or operating lease via the State Financial Marketplace (GS \$Mart and/or Lease \$Mart). If payment is via the financial marketplace, the Supplier will invoice the State and the State will approve the invoice and the selected Lender/Lessor for all product listed on the State's procurement document will pay the supplier on behalf of the State.

D. Payee Data Record

Each State accounting office must have a copy of the Payee Data Record (Std. 204) in order to process payments. State departments should forward a copy of the Std. 204 to their accounting office(s). Without the Std. 204, payment may be unnecessarily delayed. State departments should contact the Contractor for copies of the Payee Data Record.

40. CAL-CARD INVOICING

CAL-Card invoicing is not allowed under this statewide contract.

41. CALIFORNIA SELLER'S PERMIT

The California seller permit number for the contractor is listed below. State departments can verify that permits are currently valid at the following website: www.boe.ca.gov. State departments must adhere to the file documentation required identified in the State Contracting Manual Volume 2.

Contractor Name	Seller Permit #
Allstar Fire Equipment, Inc.	17-806064

42. ACCESSIBILITY COMPLIANCE/ VOLUNTARY PRODUCT ACCESSIBILITY TEMPLATE (VPAT)

There are no accessibility requirements associated with this contract.

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Contract User Instructions

43. WARRANTY

The 30-Day Acceptance Period is in addition to the Warranty and shall be covered under the same warranty for the 30 days.

Beyond the above mentioned required Acceptance Period, the Bidder must offer a Warranty of, at a minimum, 15 years (180 months).

44. QUALITY ASSURANCE GUARANTEES

The Contractor shall represent and warrant that SCBA products provided shall be free from defects in material and workmanship, given normal use and care, over the period of the manufacturer warranty. The terms of this contract will supersede any language to the contrary on purchase orders, invoices, or other sources. Contractors must use new products, parts, and components for all new equipment purchased by the State. Contractors may use parts that are equal in performance to new parts for warranty replacement repair parts only as long as it does not violate manufacturers' warranty.

45. EQUIPMENT REPLACEMENT DURING WARRANTY

If the product(s) provided fails to perform in accordance with technical specifications and functional descriptions contained or referenced in the awarded contract agreement and is subject to warranty response three (3) or more times during any ninety (90) day period, the Contractor(s) will upon the authorized purchaser's request, replace the product(s) at no cost. The replacement product(s) will be delivered no later than fifteen (15) working days after the authorized purchaser's request is received by the contractor. Replacement goods cannot be used, refurbished or recycled, and must be of equal or greater value.

46. PRINCIPAL PERIOD OF MAINTENANCE

Principle Period of Maintenance is not applicable to this contract.

47. RECYCLED CONTENT

State departments are required to report purchases in many product categories. The Postconsumer-Content Certification Form (CIWMB 74) for the Contractor is attached (Attachment C).

48. SMALL BUSINESS/DISABLED VETERAN BUSINESS ENTERPRISE PARTICIPATION

There is no small business (SB) or disabled veteran business enterprise (DVBE) participation for this contract. DVBE participation was waived.

49. BIDDER DECLARATION/COMMERCIALLY USEFUL FUNCTION (CUF)

There is no small business (SB) or disabled veteran business enterprise (DVBE) participation for this contract.

50. TAKE BACK/TRADE IN

There is no take back or trade in provisions for this contract.

51. ELECTRONIC WASTE RECYCLING

There is no electronic waste associated with this contract.

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Contract User Instructions

52. ATTACHMENTS

- Attachment A – Contract Pricing – Core Items
- Attachment A1 – Contract Pricing – Non Core Catalog
- Attachment B – Specification 4240-3787, Dated 4/19/2017 (7pages)
- Attachment C – Postconsumer Content Certification Workbook
- Attachment D – Supplier Performance Report

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: May 1, 2018

City Manager: 

PREPARED BY: Guillermo Sillas, P.E. Public Works Director/City Engineer

PRESENTED BY: Guillermo Sillas, P.E. Public Works Director/City Engineer

SUBJECT: SB1 – The Road Repair and Accountability Act (RMRA) List of Proposed Projects for Fiscal Year 2018/19

CITY MANAGER RECOMMENDATION: Adopt Resolution No. 2018-__ of the City Council of the City of Brawley, California approving a list of projects funded by SB1 - The Road Repair and Accountability Act of 2017.

DISCUSSION: On April 28, 2017, the Governor signed Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017. SB1 aims to address basic road maintenance, rehabilitation and critical safety needs on the state highway, local streets and road system. SB 1 increases per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration fees, providing for inflationary adjustments to tax rates in future years.

This is the second year that the City will receive SB 1 funding, enabling work to be performed. The Streets and Highways Code (SHC), Section 2032.5(a) articulates the general intent of the legislation that recipients of RMRA funding be held accountable for the efficient investment of public funds to maintain local streets and roads. Accountability is achieved through performance goals that are tracked and reported.

Pursuant to SHC Section 2030(a), the objective of the Local Streets and Roads Program is to address deferred maintenance on the local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects, as well as critical safety projects. Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures. The main requirements for the program are codified in SHC Sections 2034, 2036, 2037, and 2038 and include the following:

Prior to receiving an apportionment of RMRA funds from the Controller in a fiscal year, a city or county must submit to the Commission a list of projects proposed to be funded with these funds pursuant to an adopted resolution by the city council or county board of supervisors at a regular public meeting.

The City of Brawley has been allocated \$447,168 from RMRA for the Fiscal Year 2018/19 and the Brawley Public Works Department has identified the Legion Road project as eligible for delivery and improvement.

FISCAL IMPACT: Total of \$447,168 in RMRA revenues

ATTACHMENT: City Council Resolution No. 2018-__

RESOLUTION NO.2018-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA,
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2018-19 FUNDED BY SB 1: THE
ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$447,168.00 in RMRA funding in Fiscal Year 2018-19 from SB 1; and

WHEREAS, this is the second year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate One Minor Arterial Street throughout the City this year and various other similar projects into the future; and

WHEREAS, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in a poor condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into an improved condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City of Brawley City Council, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The Fiscal Year 2018-19 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues include:

Resurface approximately of 0.3 miles of roads utilizing recycled materials on the following locations:

- Legion Street from Highway 86 to Evelyn Ave.

The estimated useful life of the project is 15 years. The project is scheduled to be constructed during the first semester of 2019.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on 1st day of May, 2018.

CITY OF BRAWLEY, CALIFORNIA

George A. Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

STATE OF CALIFORNIA}
COUNTY OF IMPERIAL}
CITY OF BRAWLEY}

I, **ALMA BENAVIDES**, City Clerk, City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. was **passed and adopted** by the City Council of the City of Brawley, California, at a regular meeting held on the 1st day of May, 2018 and that it was so adopted by the following roll call vote:

AYES:
NAYES: None
ABSTAIN: None
ABSENT: None

DATED: May 1, 2018

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 05/01/18

City Manager: 

PREPARED BY: Marjo Mello, Interim Parks & Recreation Director

PRESENTED BY: Marjo Mello, Interim Parks & Recreation Director

SUBJECT: Request to Sell and Consume Alcohol on City Premises for D S Arts Gallery Night from 6:30PM to 9PM on May 18, 2018

CITY MANAGER RECOMMENDATION: Approve as submitted, provided that applicant complies with policies and procedures for Use of City Facilities and Parks.

DISCUSSION: The Chamber of Commerce is sponsoring a Gallery Night with DS Arts Studio to be held at north Plaza Park and N. Plaza Street on May 18, 2018. The Chamber is requesting street closure of North Plaza Street from N. 5th Street to the end of the building in front of 192 North Plaza St. The Chamber is also requesting permission to sell and consume alcohol.

A meeting will be scheduled with Interim Police Chief Kelly Brown, Fire Chief Chuck Peraza, Public Works Streets and Utilities Supervisor Juan Antunez, the Interim Parks and Recreation Director Marjo Mello and Miguel Perez, Interim Parks Coordinator, to review the request and discuss any security and safety concerns for the number of attendees expected.

An ABC Permit is required and will be confirmed prior to the event.

Staff recommends approval of the request with conditions to be provided by City Departments.

FISCAL IMPACT: Staff time associated with road closure and clean up

ATTACHMENTS: Application
Chamber of Commerce request dated April 6, 2018
Map of proposed street and park layout.



DEPARTMENT OF PARKS
AND
RECREATION

CITY OF BRAWLEY

LIONS MEMORIAL CENTER
225 A STREET
BRAWLEY, CALIFORNIA
92227
PHONE: 344-5675

CITY OF BRAWLEY PARKS, RECREATION AND COMMUNITY SERVICES APPLICATION AND AGREEMENT

FOR THE USE OF CITY-OWNED PARKS AND RECREATIONAL FACILITIES

ACTIVITY DATE (S) May 18, 2018 ACTIVITY Gallery Night
NAME OF APPLICANT Brawley Chamber ADDRESS 204 S. Imperial Ave
HOME PHONE 760-344-3160 WORK PHONE _____
ORGANIZATION Katie B. Luna NON-PROFIT # _____

Will this activity be a fund-raiser? Yes ☒ No ☐

Admission fee, entry fee or donation? Yes ☐ No ☒

If yes, where will the proceeds go? Pioneers Historical Society, wounded warrior

FACILITY REQUESTED

- ☐ Lions Center Gymnasium
☐ Lions Center Conf. Room
☐ Lions Center Kitchen
☐ Lions Center Entire Facility
☐ Lions Center Pool
☐ Senior Center Main Hall
☐ Senior Center Meeting Room
☐ Senior Center Kitchen
☐ Senior Center Entire Facility
☐ Cattle Call Large Arena
☐ Horseshow Ring
☐ Cattle Call Entire Facility
☒ Park Plaza Park + Street
☐ Teen Center Recreation Room
☐ Teen Center Kitchen
☐ Del Rio Community Center Room

TIMES AND ATTENDANCE

Approx. attendance 100 Adults
100 Minors
Set-up & Starting 3:30 6:30pm AM/PM
Guests Arrive at 4:30pm AM/PM
Ending & Clean-up 9:00pm AM/PM
Total Hours 6.5 hours

I WOULD LIKE TO USE THE FOLLOWING EQUIPMENT:

10 # Tables Round 2 light towers Other
80 # Chairs 6 chain panels
15 Trash Cans

I, the undersigned, shall indemnify, defend, and hold harmless the City of Brawley, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of in any way connected with Permittee's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Brawley, its officers, employees or agents.

I, the undersigned, have read the City of Brawley Use and Rental Information, the above statement, and the facility regulations on the reverse side of this permit, understand them fully, and agree to abide by them.

APPLICANT'S SIGNATURE Katie B. Luna
TITLE Executive Director

DATE 4/13/18

STAFF NOTES:

CHARGES AND DEPOSITS

PRIORITY

APPLICATION:

☒ APPROVED ☐ DENIED

BY: Mayor Molder

EMPLOYEE REQUIRED

☐

FACILITY

HRS

CHARGE

TOTAL

DATE: 5-13-18

FACILITY	HRS	CHARGE	TOTAL
<input type="checkbox"/> Lions Center	0	\$	\$
<input type="checkbox"/> Senior Center	0	\$	\$
<input type="checkbox"/> Cattle Call	0	\$	\$
<input type="checkbox"/> Parks	0	\$	\$
<input type="checkbox"/> Lions Pool	0	\$	\$
<input type="checkbox"/> Teen Center	0	\$	\$
<input type="checkbox"/> Del Rio Community Center	0	\$	\$

NEEDED:

☒ Security
☒ Insurance
☐ Council Approval

COMPLETED:

☐
☐
☐

Paid On _____ # _____

Paid On _____ # _____

Refundable Deposit \$ _____

Total Fees \$ _____

- CC ☐ Parks
☐ Recreation
☐ Senior Citizens
☐ Buildings
☐

Refund Approval ☐ Yes ☐ No

Amount of Refund: _____

Entered on Calendar ☐

Copies issued by: _____

Employee: _____



April 6, 2018

Ms. Rosanna Bayon Moore
City Manager
City of Brawley
383 Main Street
Brawley, CA 92227

Re: Request for Closure and Usage of North Plaza

Dear Ms. Moore:

The Brawley Chamber of Commerce is currently assisting our member Debi Smerdon, owner of DS Arts Studio and Gallery, with her yearly event "Gallery Night." This unique event showcases the artwork of local artists and art students of Mrs. Smerdon. The anticipated number of guests is 200 and the event is open to the public should they wish to join.

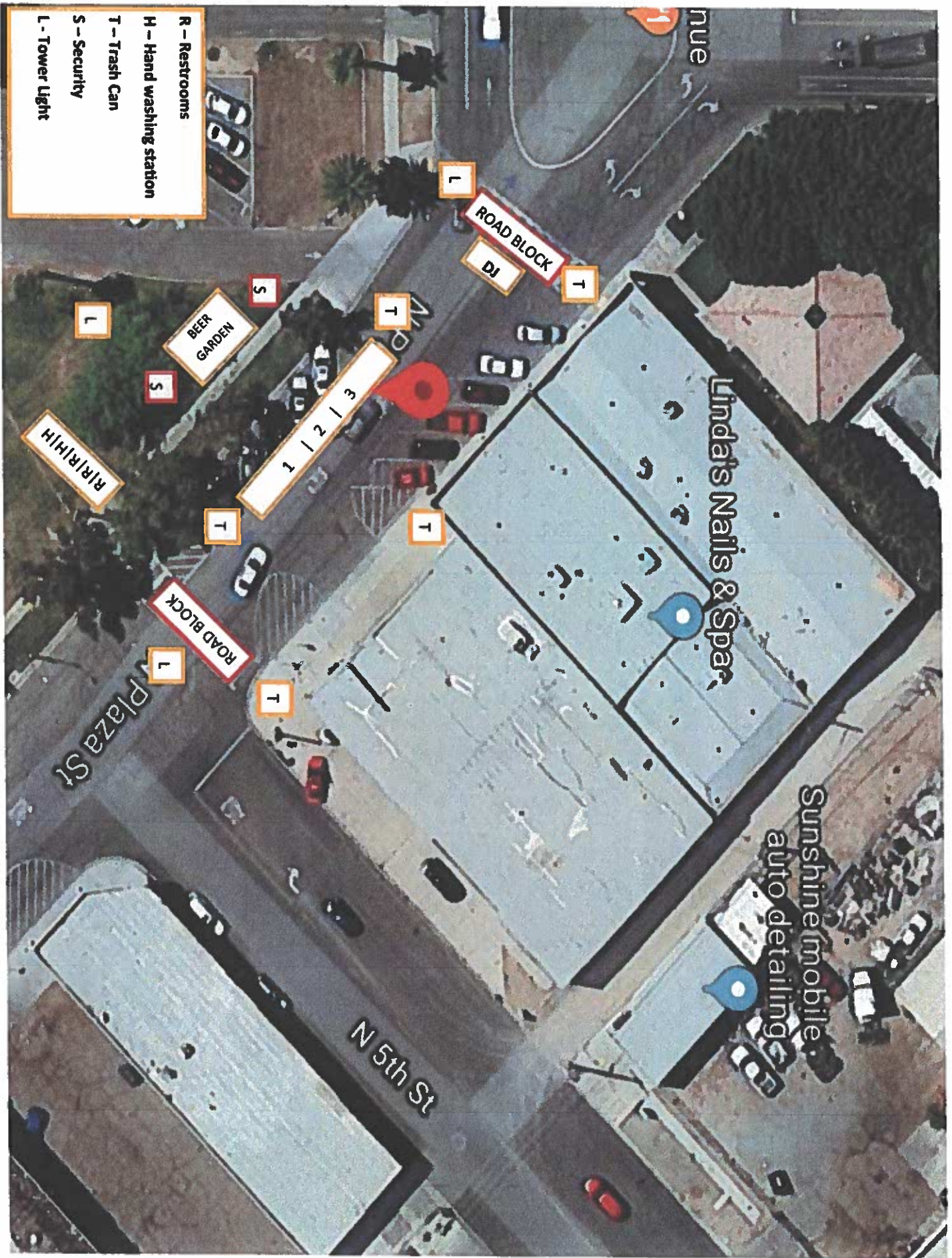
This year Mrs. Smerdon has decided to move the event from a venue just outside of town to her business located at 180 C North Plaza St, Brawley. We are submitting this letter of request, a completed application and agreement for use of city facilities, and a map indicating the event layout for your approval. Mrs. Smerdon is also requesting permission for beer and wine to be allowed for guests during the event.

If permission is granted for usage of the facilities and alcoholic beverages, the Brawley Chamber of Commerce will be assisting Mrs. Smerdon with completion of all permits necessary including, Police Department permits, Health Department permits, and ABC Licensing. If further information is required, please let me know via email, katie@brawleychamber.com

Sincerely,

A handwritten signature in blue ink that reads "Katie B. Luna".

Katie Luna
Executive Director
Brawley Chamber of Commerce



- R - Restrooms
- H - Hand washing station
- T - Trash Can
- S - Security
- L - Tower Light



Fiscal Year 2017 - 18

Monthly Staffing Report for May 1, 2018

Updated: 4/26/2018

Full-time Regular EE Groups	Authorized Positions	Filled Positions	Vacant Positions	Notes
Building & Community Develop.	5	4	1	Building Inspector recruitment closed 4/19/2018
Finance	7	5	2	Assistant Finance Director in backgrounds; Accountant - Utility Billing closed 4/19/2018
Fire	18	18	0	
Personnel & Risk Management	1	1	0	
Information Technology	1	1	0	
Library	3	3	0	
Parks & Recreation	9.5	9.5	0	Director retired - Interim assignment.
Planning	2	2	0	
Police	48	42	6	Police Chief recruitment closed 3/16/2018; 4 Police Officers; 1 Dispatcher
Public Works	38	34	4	Deputy Director; Utility Leadman; Utility Worker I, Associate Civil Engineer
Records Management/City Clerk	3	3	0	Clerk as 2 positions
City Council Members	5	5	0	
City Treasurer	1	1	0	
City Manager	1	1	0	
Total	142.5	129.5	13	

Groups	Limited Term Positions	Temp & Part Time Positions	Temp Agency Positions	
Planning/CDS	0	0	0	Code Enforcement Officer applications under review
Fire - Reserve/Call Paid	0	8	0	
Library	3	4	0	Library Aide & PT Supv in backgrounds
Parks & Recreation	0	7	0	3 Parks Maintenance Workers; 1 Admin Sec; 1 Sr Ctr Coord; 1 person to turn on/off lights; 1 Field Sup for rec leagues
Police	0	3	0	1 P/T Maintenance Worker; 1 F/T Graffiti Abatement Worker, 1 P/T Dispatcher
Public Works	0	1	0	1 Pretreatment Worker
Records Management	0	1	0	Currently utilizing temp from PD 10 hours per week
Prepared by: Shirley Bonillas, Personnel & Risk Management Administrator				



RECORD OF BUILDING PERMITS

March 2018

Prepared by: Oscar Escalante, Interim Building Official

4/18/201

DATE ISSUED	PERMIT NUMBER	PERMIT DESCRIPTION	ASSESSOR PARCEL NUMBER	ADDRESS	OWNER	ISSUED TO	COST OF IMPROVEMENTS
03/01/18	27460	Garage Conversion	046-346-014-000	950 Jones Street	Sebastian Flores	Owner	\$2,500.00
03/05/18	27461	Right of Way	N/A	1650 "I" Street	City of Brawley	So. Cal Gas Co.	N/
03/05/18	27462	Patio	046-363-062	1064 Ash Street	Benjamin & Cecilia Esparza	Cactus Desert	\$9,500.00
03/05/18	27463	Mechanical	046-171-007	108 West "B" Street	Jose Enz	Owner	N/
03/05/18	27464	New House	046-174-014-000	177 D Street	R. Garcia Construction, Inc.	R. Garcia Construction, Inc.	\$125,000.00
03/06/18	27465	Solar & Elect. Panel	049-225-013	1273 Martin Place	Martha Zambrano	Offgrid Systems, Inc.	N/
03/07/18	27466	Right of Way	N/A	1401 "H" Street	City of Brawley	So. Cal Gas Co.	N/
03/07/18	27467	Mechanical	047-155-004	669 North Adams Street	Isabel Solis	Barcelo Air Conditioning	N/
03/08/18	27468	House Remodel	048-221-030	603 Garrett Street	Barbara Rocamora	Owner	\$16,000.00
03/08/18	27469	Tenant Improvement	048-020-022	590 West Main Street	Harry Madera	Owner	\$175,000.00
03/09/18	27470	Bedroom/Bath Addition	048-333-011	886 David Street	Pedro Colio	Owner	\$20,940.00
03/09/18	27471	Patio	049-181-042-000	697 South 5th Street	Jairo Aguirre	Owner	\$8,832.00
03/12/18	27472	Electrical	046-335-020	1112 Pater Street	Francisco Diaz	Ken Stills Electric	N/
03/12/18	27473	Inspection Fee Only	049-122-001	1230 "I" Street, #C	Armando Covarrubias	Owner	N/
03/12/18	27474	New House	049-223-037-000	636 South 13th Street	Bertha B. Cota	R. Garcia Construction, Inc.	\$125,000.00
03/13/18	27475	Electrical	047-221-020	1055 "B" Street	Esperanza Navarro	CDR Electrical, Inc.	N/
03/13/18	27476	Bedroom/Bath Addition	048-044-008-000	280 Andrita Place	Brett Loavitt	Wasser Construction	\$45,000.00
03/13/18	27477	Patio	046-339-005	1099 Jones Street	Ramiro Avila	Owner	\$10,000.00
03/15/18	27478	Solar Panel	046-352-022	1130 Pecan Street	Conrado Schriadt	LA Extreme Remodeling	N/
03/15/18	27479	Solar Panel	049-123-014	318 South 14th Street	Daniel Estrada	Tom Watson	N/
03/16/18	27480	Garage Conversion	047-155-017	634 North Cesar Chavez	Maria Guadalupe Silva	Owner	\$2,500.00
03/16/18	27481	Pool Demo	048-300-021	817 Sierra Drive	Sheila & Jeffrey Garner	Exquisite Construction	N/
03/20/18	27482	House Remodel	049-192-073	691 Stanley Place	David Ornelas	R. Garcia Construction, Inc.	\$4,500.00
03/20/18	27483	Reroof	049-051-044	1145 G Street	Manuel Coronado	LA Extreme Remodeling	\$4,000.00
03/21/18	27484	Carport	047-083-032	1419 Trail Street	Raymond Ramos	Owner	\$6,200.00
03/22/18	27485	Business Remodel	047-331-018	192 North Plaza, #B	Billy Haendiges	Owner	\$400.00
03/22/18	27486	Sign	047-331-016-000	180 North Plaza	Billy Haendiges	Owner	\$1,000.00
03/22/18	27487	Lead Abatement	046-171-011	147 West "C" Street	Lupe Eros	Alliance Environmental Group, Inc.	\$2,882.00
03/23/18	27488	Right of Way	N/A	Rear of West Main Street	City of Brawley	AT&T	N/
03-33-18	27489	New House	049-102-003-000	918 "I" Street	R. Garcia Construction, Inc.	R. Garcia Construction, Inc.	\$145,000.00
03/23/18	27490	Plumbing/ROW	047-480-019	1505 Main Street	Imperial Restaurant	Owner	N/
03/26/18	27491	Electrical	049-270-058	33 Malan Street	Five Crowns Cooling	Five Star Electric	N/
03/26/18	27492	Electrical	048-430-002	1050 S Brawley Ave. #105	Marnuee-Brawley LLC	Roy A. Martinez	N/



RECORD OF BUILDING PERMITS

March 2018

Prepared by: Oscar Escalante, Interim Building Official

4/18/201

DATE ISSUED	PERMIT NUMBER	PERMIT DESCRIPTION	ASSESSOR PARCEL NUMBER	ADDRESS	OWNER	ISSUED TO	COST OF IMPROVEMENTS
03/27/18	27493	Solar & Elect. Panel	047-461-078	652 Flammang Avenue	Hilda Islas	Highland Energy	N/
03/28/18	27494	Electrical	047-361-012	1087 & 1087 1/2 "E" Street	Roberto Lopez	Owner	N/
03/28/18	27495	New Pool	048-276-012-000	892 Madison Avenue	Jose & Annet Velasquez	Owner	\$20,000.00
03/29/18	27496	Bedroom/Bath Add.	048-333-011	886 David Street	Pedro Colio	Owner	\$26,325.00
03/30/18	27497	Right of Way	046-260-037-000	410 West "D" Street	Sierra-Mare	Primo Construction	N/



Lions Center Pool Cost Sharing Model

Fiscal Year 2016/2017 Operational Expenses (excluding all staffing):

Description	Annual Expenditure
Chemicals	\$45,066.29
Natural Gas	\$18,323.96
Electricity	\$28,678.20
Repair & Maintenance Services	\$1,126.74
Small Tools & Minor Equipment	\$6,401.23
Other Operating Supplies	\$27.52
<hr/>	
Total	\$99,623.94
Monthly Average	\$8,302.00
Daily Average	\$272.94

	Retirement formula	2017-18 contribution	2018-19 contribution	Funded status as of June 2016	No. of employees and %
Classic Misc.	2% @ 55	23.973% employer	28.181% employer	73.3%	56/125 44.8%
PEPRA Misc.	2% @ 62	7% employee 6.533% employer	7% employee 6.842% employer	89.1%	20/125 16%
Classic Safety	3% @ 50	54.146% employer 9% employee	59.629% employer 9% employee	67.6%	28/125 22.4%
PEPRA Safety	2.7% @ 57	12.534% employer 11.5% employee	12.621% employer 11.5% employee	87.8% police 88.3% fire	21/125 16.8%